

Ethics Committee Meeting Minutes - *Approved*

Date: July 10, 2013

The meeting began at 7:00 pm in the Town Hall Conference Room.

Members attending: Aviah Pierson, Joan Landzberg, Laurie Noonan and Rich Rubenstein.

1. Regular Business:

- a. Attendance was noted.

2. President's Comments:

Rich called the Open meeting to order.

3. New Business:

- a. The focus of this meeting was for the Board members to complete an initial review of 2013 Disclosure Statements, of those individuals that are the subject of a recent FOIL request.
- b. The Disclosure Statements were reviewed in closed session. Copies of the forms were made. All information that is NOT related to the official capacity of the filer and does not present a potential conflict with the Town of Yorktown Code of Ethics was redacted on the copies of the Disclosure forms.
- c. New copies of the redacted forms were made and the original copies were destroyed.
- d. The new copies were assembled and provided to the Town Clerk to give to the FOIL request originator.
- e. The original Disclosure Statements were returned to the locked cabinet.
- f. During the review of the Disclosure Statements, it was noted that some information was missing from some of the documents. Letters requesting Ethics Board meetings with those individuals who need to provide additional information will be drafted.

Next Steps:

The next meeting is scheduled for July 10, 2013 at 7pm.

The meeting adjourned at 9:00 pm.

Minutes submitted by Laurie Noonan