



Town of Yorktown
Office of the Supervisor

Local Emergency Order No. 2

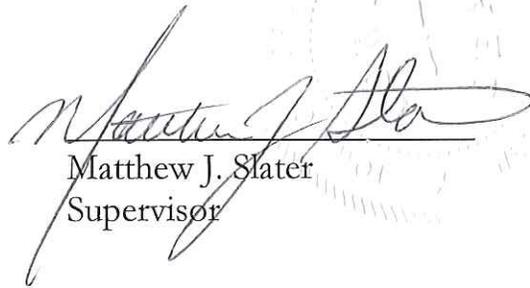
WHEREAS, on March 13, 2020, a Local State of Emergency was proclaimed in the Town of Yorktown.

NOW, THEREFORE, I, Matthew J. Slater, Supervisor of the Town of Yorktown, by virtue of the authority vested in me by the laws of the State of New York, hereby find, pursuant to Section 24 of Article 2-B of the N.Y. Executive Law, hereby issue the following Local Emergency Order:

- Access to all Town-owned buildings (other than the Yorktown Police Department Headquarters and the Yorktown Justice Court) is restricted to Town employees only.
- No more than two individuals at a time may occupy the lobby of the Yorktown Police Department Headquarters. No more than one party at a time may occupy the lobby of the Yorktown Justice Court.
- The Town's Building Maintenance Director shall forthwith purchase and install a secure drop box outside of Town Hall for the public to utilize. The drop box shall be emptied once every business day at 9:00 a.m. In the Town's discretion, documents received by the Town via the drop box by 9:00 a.m. may be deemed received by the Town on the previous business day.
- Town employees that have been identified by Town Department Heads and approved by the Supervisor may work remotely.

- All child care facilities in Town shall establish staggered pickup and drop-off times in a fashion designed to reduce crowding in entrances and hallways by at least 50%.
- Under Section 24(5) of Article 2-B of the N.Y. Executive Law, any person who knowingly violates this Local Emergency Order is guilty of a class B misdemeanor.

Dated: Yorktown, NY
March 15, 2020



Matthew J. Slater
Supervisor

