



Town of Yorktown
Office of the Supervisor

Local Emergency Order No. 12

WHEREAS, on March 13, 2020, a Local State of Emergency was proclaimed in the Town of Yorktown;

WHEREAS, on April 12, 2020, the Local State of Emergency was extended;

NOW, THEREFORE, I, Matthew J. Slater, Supervisor of the Town of Yorktown, by virtue of the authority vested in me by the laws of the State of New York and pursuant to Section 24 of Article 2-B of the N.Y. Executive Law, hereby issue the following Local Emergency Order:

- All permits and licenses issued by the Town to engage in the business of house-to-house “peddler” or “solicitor” as defined in § 219-2 of the Town Code are hereby suspended.
- All entities that provide home health aide services within the Town of Yorktown shall ensure that their home health aides are screened for warning signs of COVID-19 (*i.e.*, fever, cough, shortness of breath) and cleared before beginning any new assignment of home health care within the Town of Yorktown for senior citizens or individuals with respiratory ailments or compromised immunities.
- Individual public access to all Town-owned buildings (other than the Yorktown Police Department Headquarters and the Yorktown Justice Court) will only be permitted, in the Town’s discretion, upon the following conditions: (1) upon advance appointment, arranged with the relevant department; (2) upon completion and submission of the Town’s COVID-19 risk assessment questionnaire. Notwithstanding the foregoing, child care services may be

conducted in Town-owned buildings upon conditions that are approved by the Supervisor.

- The Town's Building Maintenance Director shall maintain a secure drop box outside of Town Hall for the public to utilize. The drop box shall be emptied once every business day at 9:00 a.m. In the Town's discretion, documents received by the Town via the drop box by 9:00 a.m. may be deemed received by the Town on the previous business day.
- Town employees that have been identified by Town Department Heads and approved by the Supervisor may work remotely.
- All child care facilities in Town shall establish staggered pickup and drop-off times in a fashion designed to reduce crowding in entrances and hallways by at least 50%.
- All Town-owned active recreation areas (*e.g.*, playgrounds, ball fields, swimming pools) are closed to the public. All Town-owned passive recreation areas (*e.g.*, trails) remain open to the public.
- All supermarkets, grocery stores, convenience stores and warehouse clubs (*e.g.*, BJ's Wholesale Club) shall forthwith establish meaningful daily shopping times (*i.e.*, no less than thirty (30) minutes) that are reserved for senior citizens, individuals with respiratory ailments and compromised immunities ("Special Shopping Times"). Notice of the Special Shopping Times must be conspicuously and consistently posted by the foregoing entities on their premises.
- The Town's Human Resources Director shall establish and implement a policy (approved by the Supervisor) to utilize no-contact thermometers to conduct temperature screenings of all Town employees upon their arrival to work. Records of the results of these screenings will be maintained by the Town. Any Town employee that manifests a temperature of 99.9 degrees Fahrenheit or greater shall be sent home.
- Under Section 24(5) of Article 2-B of the N.Y. Executive Law, any person who knowingly violates this Local Emergency Order is guilty of a class B misdemeanor.

IN ADDITION, by virtue of the authority vested in me by the laws of the State of New York and pursuant to Section 24 of Article 2-B of the N.Y. Executive Law, I hereby temporarily modify, for the period from the date of this Local Emergency Order through May 6, 2020, the following:

- Section 201-9(a) of the Yorktown Town Code is modified to increase the fine for offenses against Chapter 201 (Littering) from \$500 per day to \$1,000 per day.
- Section 201-9(c) of the Yorktown Town Code is modified to increase the fine for offenses against Chapter 201 (Littering) from \$1,000 per day to \$2,000 per day.
- Section 275-4(a) is hereby modified to add the following locations to the list of no parking zones:
 - Spring Valley Road from Route 134 to the Cortlandt-New Castle town line.
 - Blinn Road from Spring Valley to Journey's End Road.
 - Teatown Road from Spring Valley to the Cortlandt town line.
 - Journey's End Road.
 - Grant's Lane.
- Section 300-80(b) is hereby modified to allow the Building Department to receive and review applications for permits for the operation of sidewalk cafes or outdoor dining areas in non-residential zoning districts, regardless of the quantity of seating. The fees referenced in § 300-80(c)(12) shall not be required for such receipt and review. However, no permits may be issued until further notice.

Dated: Yorktown, NY
May 1, 2020


Matthew J. Slater
Supervisor

