

## **Meeting Minutes (August 10) and Subsequent Activity**

**Attendees:** Nancy Milanese, Bridget Krowe, Lynn Briggs (reconfirm tonight those present)

### **1. YHPC Team Members**

-On October 28, 2021, requested that Supervisor Slater acknowledge Ed Pell in conjunction with Hyatt Cemetery, no response received yet

### **2. Budget (as of 9/19/2022)**

Account 82 - 001 Homes of Distinction \$537.42

Account 8020 - Landmarks \$1600 (paid Grady and Petagine, paid Carla Hall and Jim Keyes)

Account T.0000.0082.0002 Landmark Preservation \$3219.40

**Total \$5365**

Requested the Town supervisor determine why \$5K removed from YHPC account to pay for Quoset Hut for storage of Zino barn timbers; Comptroller provided documentation history; the issue is not that the Town did or did not pay its obligation but that the Town extracted its obligation from the YHPC, who had already secured the donors for its portion of the agreement; sent followup email requesting the return of the funds to the YHPC budget

**On August 25 sent Supervisor Slater/rest of Town Board another email indicating "there is no debate over the Town's commitment to meet its obligation...the issue is where the Town sources the funds.....Please let us know when the funds will be returned."**

### **3. Storage Solution for YHPC historical document**

-on September 20, 2021, requested from Town Supervisor, space and files at YCCC for out historical records

-followed up on October 13 and November 2, 2021; waiting for response from Supervisor

**4. Public Outreach Programs/YHPC/Yorktown 250/ RW250/TMAS and Partners YSBA, YHS and Arts + Culture (will have delivered 8 programs since start, additional programs planned with out partners to generate cultural heritage tourism)**

#### **1. Date: December 11, 2021, 2pm, Zoom**

**Program: Moderator / Q and A Presentation, This Man's A Spy!**

Performers: Bob Fetoni and Lynn Briggs, Co-Chairs, This Man's A Spy! Moderator: John Diaconis, President, Friends of Miller House / Washington Headquarters, Inc.

Partners: Revolutionary Westchester 250, Westchester Parks & Recreation, Friends of Miller House

Venue: Friends of the Miller House / Washington's Headquarters, Inc.

Cost: Free

Venue Fee: Free

**2. Date: April 9, 2022, Saturday, 2pm**

**Program: Play, Rendezvous with Treason**

Venue: First Presbyterian Church of Yorktown

Performers: Sean Grady and Gary Petagine

Partners: Yorktown Historical Society, Yorktown Small Business Association, Yorktown Arts+ Culture Committee

Cost: \$500 program funded by RW250

Venue Fee: \$100 funded by Yorktown Small Business Association

Donations: Raised \$536

Takeaways: Joe Frogger cookies, Andre Route Map, Program Preferences Survey=\$420

Net: \$116 balance

**3. Date: June 17, 2022, Saturday, 7pm**

**Program: Family Concert, This Man's A Spy!**

Target Audience: Families, children 6+, history enthusiasts

Venue: First Presbyterian Church of Yorktown

Performers: Carla Lynne Hall and Jim Keyes

Partners: Yorktown Historical Society, Yorktown Small Business Association, Yorktown Arts+ Culture Committee

Cost: \$400 program funded by RW250

Venue Fee: \$125 paid for by Yorktown 250

Donations: \$68

**4. Date: July 23, 2022, Saturday, 2pm**

**Program: Play, Guns at the Gateway!**

Performers: Sean Grady and Gary Petagine

Target Audience: Families, children 10+, history enthusiasts

Venue: First Presbyterian Church of Yorktown

Partners: Yorktown Historical Society, Yorktown Small Business Association, Yorktown Arts+ Culture Committee

Cost: \$500 paid for by Yorktown 250

Venue Fee: \$125 paid for by donations

Donations: \$128

**5. Date: August 6, 2022, Saturday 11am**

**Program: Family Concert, This Man's A Spy!**

Performers: Carla Lynne Hall and Jim Keyes

Target Audience: Families, children ages, 6+

Venue: Railroad Park, Yorktown Heights

Cost: \$400 funded by Yorktown 250

Venue Fee: \$200 funded by Yorktown 250

Other: Joe Frogger cookies prepared and donated by Cortlandt Farm Market

Donations: \$50

**6. Date: September 24, Saturday, 2pm**

**Play: Hulda: The Witch of the American Revolution**

**Target Audience: 10+**

**Source: Available through Westchester Library System Members Living History to Go Catalog**

Performers: Carla Lynne Hall and Jim Keyes

Venue: Hart Library, Yorktown

Cost: \$350 Living History-to- Go Catalog (funded via grant application by WLS and RW250)

**7. Date: October 8, Saturday 2pm**

**Program: Play, The Trial of John Andre**

Performers: Sean Grady and Gary Petagine

Target Audience: Families, ages 10+, history enthusiasts

Venue: First Presbyterian Church of Yorktown

Cost: \$500 funded by Yorktown 250

Venue fee: \$125 funded by the Yorktown Small Business Association

**8. Date: November 6, 4pm, Zoom**

**Program: Webinar: Westchester Revolutionary War Place**

Performer: Constance Kehoe, President, Revolutionary Westchester 250

Register: email TBD

Fee: Free

**TMAS Program Rollout / Partnering with Other Communities  
Briarcliff**

**1. Date: September 22, Thursday, 1pm, Zoom**

**Program: Webinar, Westchester's Revolutionary War Places**

Target Audience: All ages

Performer: Constance Kehoe, President, Revolutionary Westchester 250

Partners: Yorktown 250, Yorktown Historical Society

Register: email [dpesce@wlsmail.org](mailto:dpesce@wlsmail.org)

Cost: Free

**2. Date: October 15, 2022, Saturday, 2pm**

**Program: Play, Rendezvous with Treason**

Target Audience: Ages 10+

Venue: Briarcliff Library

Performers: Sean Grady and Gary Petagine

Venue: Briarcliff Library

Cost: \$500 funded by program fee paid for by RW250

Venue: Free

Planned Takeaways: Map

**Armonk / North Castle**

**3. Date: Sunday, November 13, 1pm**

**Program: Family Concert, This Man's A Spy!**

Target Audience: Families, children ages 6+, individuals

Performers: Carla Lynne Hall and Jim Keyes

Venue: Whippoorwill Theatre, North Castle Library

Cost: \$400 jointly funded by Yorktown 250, North Castle Historical Society and Friends of Miller House/Washington's Headquarters, Inc, White Plains

Venue Fee: \$390 jointly funded by Yorktown 250, North Castle Historical Society, and Friends of Miller House/Washington's Headquarters, Inc.

Planned Takeaways: Joe Frogger Colonial cookies, map

**Tarrytown**

**Date: October 22, 2022, 12Noon to 5pm**

**Program: Revolution on the Hudson, Living History Experience at Pierson Park, Tarrytown Waterfront, Hudson River**

Performers: Soldiers on horseback, colonial crafts, military drills and encampment demonstrators, historic characters, stage performances, informational tents and tables

Co-Sponsors: Village of Tarrytown, Westchester County Tourism & Film, Maurice d. Hinchey Hudson River Valley National Heritage Area, Historical Society Serving Sleepy Hollow and Tarrytown, Historic River Town, local chamber of commerce

Plan: Ten x Ten pop up tent, This Man's A Spy! Tables, Exhibits: Markers, Programs, Tour

Partners: Yorktown 250, Yorktown Historical Society

**TMAS Goal: Create public awareness and educate visitors to drive cultural heritage tourism to the historical significance of the Andre/Arnold treason plot and its association with Westchester County: appeal to individuals, families, children, educators, volunteers: historic, civic**

Who we are? What we do? How we do it? Invite participation

Takeaways: Andre route map, description of treason, short biographies of Andre and Arnold, spy deliverables, program summary, program partnering invitation)

Financial Assistance: \$200 from RW250 for printing and production of collateral marketing materials and handouts

**Work in Progress**

**Chappaqua**

Date: August 17, Met with Cultural Programming Director, Joan Kuhn

Status: Interested in partnering but waiting for new program director and completion of restoration of theatre

**Ossining**

Date: September 6, Met with James Trapasso, Program and Events Coordinator

Program: Spring 2023, Family Concert, This Man's A Spy!

Target Audience: Individuals, Families and Children, Ages 6+  
Venue: Ossining Library Theatre  
Performers: Carla Lynne Hall and Jim Keyes

Program: Fall 2023, African American's in the Revolution  
Target Audience: All ages  
Performer: Steve Thomas  
Source: Available through Westchester Library System Members Living History to Go Catalog

Date: Fall 2024  
Program: Play: Hulda: The Witch of the American Revolution  
Target Audience: Families, Children 10+  
Performers: Carla Lynne Hall and Jim Keyes  
Source: Available through Westchester Library System Members Living History to Go Catalog

RW250 Initiative #4 - The French-American Alliance, 1881-1783  
Date: First Half 2023  
Program: Working Title: Sweet Revenge: The Story of Benedict Arnold and Major Andre in the Accounts of French Officers and Soldiers  
Performer: Dr. Robert A. Selig, Historian, W3R  
Tentative Venue: First Presbyterian Church of Yorktown  
Date: June 2023  
Program: Tour, North Castle, Hawthorne, Yorktown French Encampment Sites  
Plan in Progress: Susan Seal, Odell House, Sharon Tomback, North Castle Historical Society, Lynn Briggs, Yorktown 250, Co-Chair, NY State W3R Organization  
Tour: At each location, one -three encampment sites, with maps, guided tour options

#### Program Funding Summary to Date

Yorktown 250: \$1725 (**Nancy, please verify: Decision tonight: pending decision tonight for \$500 for the October 8 Trial of Major Andre Program**)

Yorktown Small Business Association: Venue: \$225

Donations: \$782

-Raised \$536 at April 9 event

-Raised \$68 at June 17 event

-Raised \$128 at July 23 event

-Raised \$50 at August 6 event

#### 6. Proposed Homes of Distinction

-NA

#### 7. Proposed Landmarks

-Isaac Underhill House: application draft completed; conversation with homeowner, reviewing code, concerned about limitations on future exterior construction, acknowledged receipt of codes, reviewing (options: landmark, HHD or national register listing)

-Hilltop Hanover Farm-County funded consultants to build master plan; attended stakeholder visioning workshop on Friday, November 5; shared aspects of research Terry completed; meets three out of five landmarking criteria: 1, 2, 5; Lynn amending the content to better fit criteria

-Underhill Farm-draft 99% complete, received advocacy letters from five entities, each request is customized, three more in the works

-Submitted Planning Board input: (including LOR, Unicorn proposed mitigation plan, Rochambeau/French encampment authentication), summary list of issues and information needed to complete Part 2 SEQRA

-TB/PB agreed to RFP for on call historic consultant

### **8. Student Research Projects with WCC/Historic Preservation Certificate Program**

-Rochambeau French encampment research continues

-early stages of planning for three city tour: North Salem, Hawthorne and Yorktown in 2023 June

### **9. Certificates of Appropriateness**

-J. Vigilante reported the basement door collapsed and police were called to the Community Church

-contractor delayed in replacing the door per the January 26, 2021, Certificate of Appropriateness approval; also increased cost to donor of funding

-alternate contractor to be secured

J. Vigilante has indicated the Community Church would like to replace front steps of Church, rotted, requested CoA application

### **10. Bronze Markers**

-stored at Parks and Recreation Building

-Jim Martorano has okayed our continued storage of the markers

-planning design and execute install / recognition events when conditions permit

-next group: Davenport House, Congregational Church, Lane's Tavern, Community Church (Bridge submitted first pass copy--need volunteer to review and authenticate content)

-Bridget to develop proposed sign copy for Davenport House (we have funding for one, maybe two); draft copy samples provided

-planning install event underway with First Presbyterian Church in early Fall

### **11. Mobile Audio Tour Guide**

#### **Desired Result**

-Develop a digital mobile narrated audio tour guide to navigate and discover the historical significance of each point of interest of the story

#### **Approach**

-develop the information requirements (what is the story to be told—text, audio), accompanying videos, still photographs, and other resource links

-solicit proposals from digital application vendors

-conduct a test of a digital application vendor with a small subset of sites

#### **Progress**

-conducted preliminary interviews with four potential vendors: The Clio, Otocast, Lantern Audio, TravelStorysGPS  
-topline initial assessment:  
... The Clio-limited "smart functionality"; more like a Wikipedia for points of interest, WCHS choice, makes sense to add profiles for the Andre/Arnold points of interest to The Clio  
... Otocast-Ossining based, robust function, 200 tours around US, reasonable cost  
... LanternVideo-W3R application, broker, looks for best fit, very expensive  
... TravelStorysGPS-produce local projects and familiarity, but very very expensive  
-Yorktown Heritage Preservation Commission / Yorktown 250 funding \$2500 to plan, develop and test digital audio tour, Up to 14 historic sites in Yorktown including the three Andre-Arnold sites

### **Otocast (Test Vendor)**

**Product:** Audio guides for arts, culture and history locations, indoor and outdoor; platform to drive a variety of experience in the arts & culture space (audio, recording, script writing, editing)

**Deliverable:** create a digital audio tour of historic points of interest on the Andre – Arnold journey  
-each point of interest spot contains audio, text, embedded video links, map, photos, Google analytics; tour also available at website page mirroring the points of interest

**Cost:** Initial setup / configuration: \$125 per point of interest x 50 points of interest = \$6250 plus annual maintenance \$60 per point of interest = \$3K for 24x7 support

**Test: sub set: estimated 14 points of interest in Yorktown=\$2500, \$900 annual maintenance**

**We plan to use The CLIO (county application) to build the input profiles (Wikipedia like) and post at County as well-- then use Otocast as smart application for tour**

### **Preliminary List of Sites**

1. Davenport House
2. Pines Bridge Monument (Railroad Park)
3. First Presbyterian Church
4. Bridge Over Croton on Route 100 (original bridge 100 yards north)
5. Isaac Underhill House (California and Hanover)
6. Hunts Tavern
- 7 French Hill
8. Hallock House (Post Office /Mill)
9. Rochambeau Park
10. Hanover Farm
11. Hyatt House (???) /Route 6
12. Strang Tavern
13. Delevan House
14. Andreas Miller House
15. Lane's Tavern? /Underhill Avenue
16. Other Rochambeau encampment sites?

**Other: early stages of planning for three city French encampment tour: North Salem, Hawthorne and Yorktown in 2023 June**

### **12. Public Relations (flyers and press releases): thank you Jessica Cox for graphics assistance for flyers**

- wrote and submitted flyer and press release for This Man's A Spy concert, April 9
- wrote submitted flyer and press releases for Guns at the Gateway!, July 23
- featured in article on Underground Railroad, Northern Examiner, Underhill Family abolitionists, July 12-July 18
- wrote and submitted flyer and press releases for Carla Lynne Hall and Jim Keyes This Man's A Spy! concerts, June 17 and August 6

-wrote and submitted flyers and press releases for Carla Lynne Hall Whipporwill Theatre, November 13

-partnering with Yvonne Cech, Director of Library, and Ellen Tannenbaum, head of adult programs to promote RW250/Yorktown 250 programs going forward, for dedicated space for Yorktown 250/RW250

-posted flyers to YHPC, WCHS, YHS, Miller House, YSBA, Arts+Culture, Town Website, Facebooks Yorktown Families

**13. Website and Facebook - Jessica Cox (no activity since last Zoom)**

-main page updates made

-R. Steinberg must execute any changes to the photos/copy of HHDs and landmarks (ARCGIS) ("scrolls")

-Upload additional Certificates of Appropriateness and Resolutions

-Update and optimize the menu to be more clear (easier access to HHD & Landmarks scroll, separate out section for applications, tuck less frequently used pages under a heading)

-Change bullets and adjust where the print option appears on each page (currently shows up in a different place everywhere)

-Populate Public outreach page

-Update the press release page