

**Heritage Preservation Commission Zoom Meeting
December 8, 2021**

Attendees: Nancy Milanese, Bridget Krowe, Terry Neumann, Lynn Briggs

YHPC Team

-On October 28, 2021, requested that Supervisor Slater acknowledge Ed in conjunction with Hyatt Cemetery, no response received yet

1. Budget:

Account 82 - 001 Homes of Distinction \$562
Account 82 - 002 Landmarks Preservation \$3219
Account 8020 - \$2500
Total \$6281

1b. Storage Solution for YHPC historical document

-on September 20, 2021, requested from Town Supervisor, space and files at YCCC for out historical records
-waiting for response (October 13, November2) from Supervisor so moved ahead to rent Cube Smart small storage space month to month until space is identified

2. Public Outreach Programs

-developed 9 programs for 2022 with cost estimates; use Yorktown 250 as model ./ playbook rollout to other communities
-requesting funding from the Revolutionary Westchester 250 and Board of Legislators Add On budget, \$12,200
-requesting \$7350 from Town of Yorktown
-YHPC has approved \$2500 of YHPC budget for digital audio tour (up to 14 historic sites in Yorktown including the three Andre-Arnold sites (considering Otocast, The Clio)
-waiting for Westchester County Board of Legislator funding announcement award to Revolutionary Westchester 250 for allocation to Yorktown 250 / This Man's A Spy

3. Fund Raising and Grants

-No activity

4. Proposed Homes of Distinction

-submitted request to Signs Ink for Douglas Dill HHD sign
-due to lack of supply of "sacrifice" board, ETA undetermined
-our sign is top of list when the board is received

5. Proposed Landmarks

-Isaac Underhill House: application draft completed; conversation with homeowner, reviewing code, concerned about limitations on future exterior construction, acknowledged receipt of codes, reviewing (options: landmark, HHD or national register listing)

-Hilltop Hanover Farm-County funded consultants to build master plan; attended stakeholder visioning workshop on Friday, November 5; shared aspects of research Terry completed; meets three out of five landmarking criteria: 1, 2, 5; Lynn to adjust content to better fit criteria; Terry to edit

-Underhill Farm-completed Soundview sections, Beaver Conference Center section completed, finalized advocacy letter, each request is customized, received five responses

-Received Adverse Effect letter under 14.09 from state

-Assessed website, sent you link/email to public-private partnership, Foiled Town of Yorktown's public private partnership with Soundview ... "Per the Town Attorney, there is no such public-private partnership"

-Received foil from SHPO: Alternatives Analysis, August 24, 2021 Reiteration Adverse Effect Letter, Advocacy Letters in Support of the Development (Tom Diana, Ed Lachterman, Paul Martin, John Landi,

John Tegeder, Kieran Boyle, Risk Manager, Brown & Brown Insurance, John Karel, Professional Engineer)

-On January 4, 2022, received via foil of October 29, 2021, SHPO letter requesting Charles Vandrei, Agency Historic Preservation Officer, NYS Environmental Conservation, indicating that the Adverse Impact letter remains unchanged and recommend that the parties proceed with the development of a Letter of Resolution (LOR) outlining specific mitigation plans to offset the impact the proposed demolition and new construction will have on the Estate; request encourages working with the local preservation community to develop additional meaningful and creative mitigation measures

<https://underhillfarmyorktown.com/>

6. Student Research Projects with WCC/Historic Preservation Certificate Program:

-Jennie Steinhagen, completed her documents for our review and comment (Community Church, Lane's Tavern)

7. Certificates of Appropriateness

-J. Vigilante reported the basement door collapsed and police were called to the Community Church
-contractor delayed in replacing the door per the January 26, 2021, Certificate of Appropriateness approval; also increased cost to donor of funding
-alternate contractor to be secured

8. Design District Overlay Law

-preparing input to the December 14, 2021 Public Hearing

9. Bronze Markers

-stored at Parks and Recreation Building
-Jim Martarano has okayed our continued storage of the markers
-design and execute install / recognition events when conditions permit

-next group: Davenport House, Congregational Church, Lane's Tavern, Community Church

10. CLIO

-further profiles pending authenticated research on landmarks

11. Public Relations

-no activity

12. Website and Facebook - Jessica Cox

-R. Steinberg must execute any changes to the photos/copy of HHDs and landmarks (ARCGIS) ('scrolls')
-Upload additional Certificates of Appropriateness and Resolutions
-Update and optimize the menu to be more clear (easier access to HHD & Landmarks scroll, separate out section for applications, tuck less frequently used pages under a heading)
-Change bullets and adjust where the print option appears on each page (currently shows up in a different place everywhere)
-Populate Public outreach page
-Update the press release page