

## February 10, 2021 Meeting Minutes

### 1. Budget

#### HPC Available Funds: in account ending:

-82.0001: \$562.42  
-82.0002: \$5128.40  
-8020.0479.0005: \$7500.00

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**Total \$13,190.82**

### 2. Public Outreach Programs and Status

#### New

D Quast proposal for assessment of museum, donor and community support  
B. Murphy proposed project, Museum  
A. Stauber, Westchester Community College, Historic Preservation Program  
Yorktown 250/ This Man's A Spy  
Strang Tavern

Otocast reschedule to March 10

4. Fund raising

5. Proposed Homes of Distinction

6. Proposed Landmarks

#### Updates

Hallock Farmhouse-building permit issued and in kind project repairs underway

Community Church-issued CoA letter for in kind rail and doors replacement

Hyatt House-sent Kempter, Architect and Builder CoA requirements

Isaac Underhill house - T. McLoughlin

Underhill Farm Development - (tour, at stake: open space, outbuildings, mansion,  
history, design district overlay district placement, SEQRA process, landmark/?)

#### Bronze Markers

-arriving mid-February further delayed by COVID

-storage location identified with Parks & Recs-thank you Brendan

#### William G. Pomeroy

7. CLIO Landmark and HHD Template Status

8. Public Relations

-Edward Kear, 2/11 target

-Morrison Manor, 2/18 target

-Shrub Oak International School intern program update-Trujillo

9. Website and Facebook status

-Facebook enhancements

-Website administrative management status

HPC Website Content/Jessica Cox, Terry and Lynn  
...updating story maps and photos for 6 landmarks and 13 HHDS

#### Next Steps

1. complete the story maps and photo updates (Terry, Jessica and John Vechiolla)
2. add gallery of photos from events; planned in Press Relations or Public Outreach
3. in Public Outreach, Clio, consider reducing copy and relying on You Tube videos
4. under Surveys, Public Outreach or Resources, post links:
  - a) to CRIS, New York Parks Cultural Resource Information System  
<https://cris.parks.ny.gov/Login.aspx?ReturnUrl=%2f>
  - b) to National Parks Service, National Register of Historic Places  
<https://www.nps.gov/subjects/nationalregister/index.htm>
  - c) NY Preservation League  
<https://www.preservenys.org/preserve-new-york>
5. longer term, consider converting the process charts in Visio application
6. fix HHD requirements in process chart

#### HPC Facebook

- Jessica Cox, social media strategy and content focus, for the RW250 team joined us
  - Jessica working on short term plan (leverage story maps and photos from website) and longer term (share and cross share)
- Reply Reply All Forward

#### 10. Tools, Resources and Support Needed