



NEW YORK STATE
OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION

ROSE HARVEY
Commissioner

ANDREW M. CUOMO
Governor

September 24, 2018

Honorable Ilan Gilbert
363 Underhill Avenue
Yorktown Heights, NY 10598

Re: FFY18 Historic Preservation Fund (HPF) Sub-Grant/ Certified Local Government (CLG) Award

Dear Supervisor Gilbert:

I am very pleased to advise you that the Town of Yorktown will be awarded \$2,572 for your symposium – Preserving Yorktown’s Disappearing Architectural Legacy: A Call to Action. This will be a very useful project to advance historic preservation efforts in your town.

The contract for your CLG subgrant will be processed online through the NYS Grants Gateway (grantsreform.ny.gov). Contract development, signing and approvals will take place within the Grants Gateway, which will be the official repository of all necessary documents. In order to begin the contracting process, your municipality must be registered in the Grants Gateway with a Grantee, Grantee Contract Signatory or Grantee System Administrator account. Assistance is available at the Grants Gateway Help Desk: 1-800-820-1890.

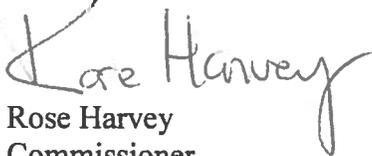
While the terms of your particular contract will be developed through the Grants Gateway, the following requirements apply to all FFY18 CLG grants: The project must be completed by September 30, 2019; grant extensions cannot be arranged. Interim reports on project accomplishments and expenditures will be due February 15, 2019. This is a reimbursement grant, requiring that expenditures be carefully documented according to the instructions in Attachment A-2, section II. F of the master contract. We can only reimburse expenditures for services rendered and products delivered within the funding period (October 1, 2017 to September 30, 2019). Within 60 days after completing the project, and no later than November 1, 2019, you must submit a payment request and final report, including a summary of your expenditures. You must maintain records of grant expenditures in your files for at least six years following completion of the project, and make them available for audit on request.

If, at any time, you feel that you cannot meet the terms of the contract, or that changes are needed in the project budget and work plan, please inform grants administrator Daniel McEneny or the CLG staff member assigned to your region at once. The historic preservation project funded by this grant must be approved by the state historic preservation office and please note that it is the grantee's responsibility to upload the findings of the work to the NYS Cultural Resource Information System. We expect you to work closely with the Division for Historic Preservation staff to make sure that all project products meet state and federal standards.

As a recipient of federal funds, you are required to comply with the nondiscrimination requirements of Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act and to notify the public of their rights under these laws, as set forth in Attachment A-2 of the Master Contract.

Congratulations on your award. We share your enthusiasm for the project and look forward to working closely with you.

Sincerely,

A handwritten signature in cursive script that reads "Rose Harvey". The signature is written in black ink and is positioned to the right of the word "Sincerely,".

Rose Harvey
Commissioner

cc: Lynn Briggs, Chair, Landmarks Preservation Commission