## <u>Instructions</u>:

A Notice of Claim for personal injury or property damage, asserting a claim against the Town of Yorktown, must be served on the Town at the following address, in person or by certified mail, return receipt requested. Improperly served claims will be rejected. Claims must be signed by the claimant and notarized. Emails and faxes are not accepted.

Address for Claims:

Town of Yorktown
Town Clerk
363 Underhill Avenue
Yorktown Heights, NY 10598

## TOWN OF YORKTOWN NOTICE OF CLAIM

1.	Claimant Information:		
Name:			=
Mailing A	ddress:		_
Telephone	:		_
Email Ad	dress		_
Attorney N	Name and Address (if any):		_
2.	Nature of Claim (check one or both):		
	☐ Personal Injury	Property Damage	
3.	Date, time where claim arose:		
4.	Place where claim arose:		

5.	Manner in which claim arose (what happened):			
6.	Description of items of damage or injuries claimed to have been sustained:			
	OF NEW YORK ) )ss.: Y OF WESTCHESTER )			
Claim and deponent,	, being duly sworn, deposes and ne/she is the claimant named above; that he/she has read the foregoing Notice of knows the contents thereof; that the same is true to the knowledge of the except as to the matters stated therein to be alleged on information and belies to the those matters, he/she believes it to be true.			
	Claimant's Signature:			
	before me this day of, 20			
Notary Pu	ıblic			