



Building Department

Town Hall, 363 Underhill Avenue, Yorktown Heights, NY 10598
Tel. (914) 962-5722 ext.233 | Fax (914) 962-1731 | Email: building@yorktownny.org

Application for a Special Use Permit

(Please legibly complete all lines on the application)

Office use only		
Application #: _____	Fee Paid: _____	Date: _____
Received by: _____		

A total of **6 copies** of the following are to be submitted to the Building Department:

- Application Form
- A site plan of the premises, including existing and proposed structures for which relief is requested, location of watercourses and other topographical features if applicable
- Elevation drawings of all buildings and structures involved in the application
- A survey map of premises, prepared by a Licensed Land Surveyor
- Any supporting documents as required by the specific application (Please see Chapter 300, "Zoning", of the Code of the Town of Yorktown for documentation by specific use)
- *Please check with the Building Department to determine if you need to fill out an Environmental Assessment Form

Fee of \$625.00 New, \$312.00 Renewal

Date: _____

New Application or Renewal (check one)

To: Zoning Board of Appeals
Town of Yorktown, New York

I undersigned, as owner of certain premises located on the _____ side of
(North, South, East, West)

_____ and known as Section _____, Block _____, Lot _____,
(Street, Road, Drive)

on the Tax Map of the Town of Yorktown, does hereby make application for a Special Use Permit to

(Describe proposed use) _____

In the event the permit is issued, the undersigned applicant will comply with all provisions of the Code of the Town of Yorktown and all other applicable laws, codes, rules and regulations of any Federal, State, or County Government, bureau or department thereof, having jurisdiction over said premises and the use to be conducted thereat.

Attached hereto is a plot plan of the area prepared by _____ and dated the _____ day of _____, 20 _____, and building plans prepared by _____ and dated the _____ day of _____, 20 _____, all of which are made part of this application, together with the required fee (\$625.00 for new application, \$312.00 for renewal of an existing permit).

Address of Subject Property: _____

Name of Owner (please print)

Name of Applicant (please print)

Signature of Owner

Signature of Applicant

Address of Owner/Applicant: _____

(_____) _____
Daytime Telephone Number

(_____) _____
Fax Number

Email Address (please print clearly)