

Zoom Video Conference Organizational Meeting of the Town Board, Town of Yorktown held on Tuesday, January 4, 2022 held at 363 Underhill Avenue, Yorktown Heights, New York 10598.

Present: Matthew J. Slater, Supervisor
Thomas P. Diana, Councilman
Sergio Esposito, Councilman
Luciana Haughwout, Councilwoman
Edward Lachterman, Councilman

Also Present: Diana L. Quast, Town Clerk
David Paganelli, Superintendent of Highways
Adam Rodriguez, Town Attorney

TOWN BOARD MEETING

Supervisor Matthew Slater called the meeting to order.

EXECUTIVE SESSION

Upon motion made by Councilman Lachterman, seconded by Supervisor Slater, the Town Board moved into Executive Session to discuss the employment of a particular person and Litigation. Upon motion made by Councilman Diana, seconded by Councilman Lachterman, the Town Board moved out of Executive Session and proceeded with the meeting.

PLEDGE OF ALLEGIANCE

Councilman Diana led the Pledge of Allegiance.

MOMENT OF SILENCE

Supervisor Slater asked for a moment of silence to remember all of those battling COVID-19, all of our front line workers, volunteer ambulance corps, volunteer firefighters and professional firefighters here in Yorktown, our police department, and all the doctors and nurses in our urgent care centers and in our hospitals.

INTRODUCTIONS

Supervisor Slater introduced members of the Town Board, included newly elected members Councilman Sergio Esposito and Councilwoman Luciana Haughwout. He also introduced Town Clerk Diana Quast, Town Attorney Adam Rodriguez, and Highway Superintendent Dave Paganelli.

DURING REPORT FROM TOWN SUPERVISOR MATTHEW SLATER

Supervisor Slater reported on recent Town events and updates, including the following:

- COVID-19 update (number are on the rise)
- Distribution of KN95 masks
- Testing Sites
- Significant water main break in the parking lot of the Chase Bank on Route 202 at 2:00 a.m.; repair was complete 4:45 pm today. Thank you to the Water Department for their hard work repairing this difficult break. Supervisor Slater said where the break occurred is the lowest point in Yorktown so it actually had a full-system impact, meaning all the water from the other parts of Town drained and funneled down to this one break.
- HESP Solar and Parks & Recreation employees will be at the Granite Knolls facility this week to perform testing in preparation for the solar carport that will be located there.

DURING REPORTS FROM TOWN COUNCIL

Members of the Town Council reported on recent Town events and public service announcements.

REPORT FROM HIGHWAY SUPERINTENDENT

Highway Superintendent Paganelli reported the following:

- Weather Advisory for this evening and early tomorrow morning.
- Drainage work his department is doing.

POET LAUREATE

John McMullen, Poet Laureate, read an original poem “2022.”

REAPPOINT PATRICIA CAPORALE AS THE TOWN COMPTROLLER
RESOLUTION #1

Upon motion made by Councilman Lachterman, seconded by Councilman Diana,

Resolved, that Patricia Caporale be and is hereby reappointed to the position of Town Comptroller and shall have all the powers and perform all of the duties of the Town Comptroller not inconsistent with the law, at the pleasure of the Town Board or until the first day of January next succeeding the first biennial Town Election held after the time of her appointment at an annual salary of \$140,000.00.

Slater, Diana, Esposito, Haughwout, Lachterman Voting Aye
Resolution adopted.

REAPPOINT BARBARA KORSAK AS THE RECEIVER OF TAXES
RESOLUTION #2

Upon motion made by Councilman Lachterman, seconded by Councilman Diana,

Resolved, that Barbara A. Korsak be and is hereby reappointed Receiver of Taxes and shall have all the powers and perform all of the duties of the Receiver of Taxes not inconsistent with the law, at the pleasure of the Town Board or until the first day of January next succeeding the first biennial Town Election held after the time of her appointment at an annual salary of \$108,842.00, now

Be It Further Resolved, it shall not be a requirement of this appointment that the Receiver of Taxes reside in the Town of Yorktown.

Slater, Diana, Esposito, Haughwout, Lachterman Voting Aye
Resolution adopted.

REAPPOINT TOWN CLERK DIANA L. QUAST AS THE REGISTRAR OF VITAL
STATISTICS
RESOLUTION #3

Upon motion made by Councilman Lachterman, seconded by Councilman Diana,

Resolved, that Diana L. Quast be and is hereby reappointed to serve as Registrar of Vital Statistics until the first day of January next succeeding the first biennial Town Election held after the time of her appointment and to receive compensation as prescribed by law.

Slater, Diana, Esposito, Haughwout, Lachterman Voting Aye
Resolution adopted.

REAPPOINT DEPUTY TOWN CLERK MAURA WEISSLEDER AS THE DEPUTY
REGISTRAR OF VITAL STATISTICS
RESOLUTION #4

Upon motion made by Councilman Lachterman, seconded by Councilman Diana,

Resolved, that Maura Weissleder be and is hereby reappointed to serve as Deputy Registrar of Vital Statistics until the first day of January next succeeding the first biennial Town Election held after the time of her appointment and to receive compensation as prescribed by law.

Slater, Diana, Esposito, Haughwout, Lachterman Voting Aye
Resolution adopted.

REAPPOINT MATTHEW J. SLATER AS A MARRIAGE OFFICER
RESOLUTION #5

Upon motion made by Councilman Lachterman, seconded by Councilman Diana,

Whereas, Chapter 49 of the Laws of 1988 added a new Section 11-c to the New York Domestic Relations Law, empowering the governing body of any Village, Town or City to appoint one or more Marriage Officers and fix their compensation; and

Whereas, the Town Board of the Town of Yorktown, a duly constituted Town of the Suburban Class, deems it necessary and proper to create the position of Marriage Officer, possessing statutory authority to solemnize marriages within the Town;

Now, Therefore, Be It Resolved, that pursuant to the provisions of such Section 11-c of the Domestic Relations Law, Matthew J. Slater, Town Supervisor, is hereby appointed a Marriage Officer of the Town of Yorktown, and be it

Further Resolved, that said Town Supervisor shall be paid \$75 as compensation for solemnizing marriages within the Town, which compensation shall be in addition to the compensation received as Town Supervisor, and be it

Further Resolved, that this appointment shall take effect on January 1, 2022, and shall continue for a term ending on December 31, 2023.

Slater, Diana, Esposito, Haughwout, Lachterman Voting Aye
Resolution adopted.

ACCEPT THE RESIGNATION RECEIVED FROM SERGIO ESPOSITO FROM THE BOARD OF ETHICS
RESOLUTION #6

Upon motion made by Councilman Lachterman, seconded by Councilman Diana,

Resolved, that the Town Board accepts the resignation received from Sergio Esposito from the Board of Ethics effective 1/1/2022.

Slater, Diana, Esposito, Haughwout, Lachterman Voting Aye
Resolution adopted.

AUTHORIZE SUPERVISOR TO EXECUTE AN AMENDMENT EXTENDING THE CONTRACT WITH BLEAKLEY, PLATT & SCHMIDT LLP TO PROVIDE MUNICIPAL LAW SERVICES TO THE TOWN OF YORKTOWN
RESOLUTION #7

Upon motion made by Councilman Lachterman, seconded by Councilman Diana,

RESOLVED, that the Supervisor is authorized to execute an amendment extending contract for legal services with Bleakley Platt & Schmidt, LLP, on the same terms and conditions therein, for a term retroactive to January 1, 2022 through December 31, 2023. Adam Rodriguez, Esq. shall serve as Town Attorney for the extended term.

Slater, Diana, Esposito, Haughwout, Lachterman Voting Aye
Resolution adopted.

AUTHORIZE SUPERVISOR TO EXECUTE AN AMENDMENT EXTENDING THE CONTRACT WITH THOMPSON AND BENDER FOR COMMUNITY BRANDING AND COMMUNICATIONS SERVICES
RESOLUTION #8

Upon motion made by Councilman Lachterman, seconded by Councilman Diana,

RESOLVED, that the Supervisor is authorized to execute an amendment extending the contract with Thompson and Bender for community branding and communications services, not to exceed an additional \$60,000.00, for a term retroactive to January 1, 2022 through December 31, 2022.

Slater, Diana, Esposito, Haughwout, Lachterman Voting Aye
Resolution adopted.

AUTHORIZE SUPERVISOR TO EXECUTE AN AMENDMENT EXTENDING THE CONTRACT WITH LABERGE GROUP FOR GRANT RELATED SERVICES
RESOLUTION #9

Upon motion made by Councilman Lachterman, seconded by Councilman Diana,

RESOLVED, that the Supervisor is authorized to execute an extension to the agreement with Laberge Group for grant related services, for the 2022 calendar year, in an amount not to exceed \$35,000.

Slater, Diana, Esposito, Haughwout, Lachterman Voting Aye
Resolution adopted.

AUTHORIZE COMPTROLLER TO CREATE A CAPITAL PROJECT FOR BUILDING IMPROVEMENTS AT THE YORKTOWN HIGHWAY GARAGE TO BE REIMBURSED BY STATE AND MUNICIPAL GRANTS
RESOLUTION #10

Upon motion made by Councilman Diana, seconded by Councilman Esposito,

Resolved, that the Comptroller is authorized to create a Capital Project for Building Improvements at the Yorktown Highway Garage to be reimbursed by State and Municipal Grants in the amount of \$350,000.00.

Slater, Diana, Esposito, Haughwout, Lachterman Voting Aye
Resolution adopted.

AWARD BID FOR BOILER REPLACEMENT AND INSTALLATION OF A VENTILATION SYSTEM AT THE YORKTOWN HIGHWAY GARAGE
RESOLUTION #11

Upon motion made by Councilman Diana, seconded by Councilman Esposito,

Whereas, invitation to bid for the Boiler Replacement and Installation of a Ventilation System at the Yorktown Highway Garage was duly advertised, and

Whereas, said bids were received and opened on December 30, 2021, and outlined below:

<u>Bidder</u>	<u>Total Cost</u>
S&L Plumbing & Heating Corp. 145 Bedford Road, S201 Armonk, NY 10504	\$334,000.00
Sun-Dance Energy Contractors, Inc. d/b/a Markley Mechanical 424 Central Avenue Peekskill, NY 10566	\$404,364.00

Now, Therefore Be It Resolved, that upon the recommendation of Dave Paganelli, Highway Superintendent, the bid for the Boiler Replacement and Installation of a Ventilation System at the Yorktown Highway Garage be and is hereby awarded to the lowest responsible bidder, S&L Plumbing & Heating Corp., 145 Bedford Road, S201, Armonk, NY 10504.

Slater, Diana, Esposito, Haughwout, Lachterman Voting Aye
Resolution adopted.

AUTHORIZE TOWN CLERK TO ADVERTISE A REBID FOR THE SEAT REPLACEMENT AT THE YORKTOWN STAGE THEATER
RESOLUTION #12

Upon motion made by Councilman Lachterman, seconded by Councilman Diana,

Resolved, that the Town Clerk is authorized to advertise a rebid for the Seat Replacement at the Yorktown Stage Theater.

Slater, Diana, Esposito, Haughwout, Lachterman Voting Aye
Resolution adopted.

ORGANIZATIONAL RESOLUTIONS FOR THE YEAR 2022
RESOLUTION #13

Upon motion made by Councilman Lachterman, seconded by Councilman Diana,

RESOLVED, that the Supervisor be hereby authorized and directed to pay regular bi-weekly salaries of all elected and appointed Town officials and employees without prior audit: this shall not apply to lump sum payments.

RESOLVED, that the rate of 58.5 cents per mile be allowed for those Town officials and employees who use their own automobiles in the performance of their official duties in accordance with the budgetary appropriations, provided however, the expense incurred is presented to the Town Board in the proper manner and on the proper claim form.

RESOLVED, that by the authority vested pursuant to Paragraph 10-a of Section 29 of the Town Law, the Supervisor shall submit to the Town Clerk within one hundred twenty days after the close of the fiscal year, a copy of the report to the State Comptroller required by Section 30 of the General Municipal Law and the Town Clerk shall cause a summary of such report or a notice that a copy of such report is on file in the Town Clerk's Office.

RESOLVED, that the Comptroller is appointed, as per Section 554 of the Real Property Tax Law to make refunds for correction of error up to a maximum of \$2,500.00.

RESOLVED, that the Supervisor be directed to make an application to the New York State Division of Youth for State Aid for a Recreation and Youth Service Project Grant for 2022. The Parks and Recreation Department receives \$10,000 of this application for recreation youth, and the Police Department receives another \$10,000 via the Youth Officer.

RESOLVED, that the Supervisor is authorized to sign an agreement with Nor-West for therapeutic recreational programs.

RESOLVED, that the Supervisor is authorized to sign an agreement with the following Sports Clubs:

Shrub Oak Athletic Club
Yorktown Athletic Club

RESOLVED, that the Supervisor is authorized to sign an agreement with the following Senior Clubs:

Jefferson Owners Foundation
AARP Chapter 3297
Shrub Oak Senior Citizens Club
St. Patrick's Seniors
Yorktown Senior Club Chapter 1

RESOLVED, that Supervisor Matt Slater be and is hereby designated as the voting delegate to represent the Town of Yorktown at the Association of Towns Meeting to be held in February 2022, and be it

FURTHER RESOLVED, that Councilman Tom Diana be and is hereby designated the alternate delegate to the aforementioned meeting.

RESOLVED, that the following banks located in the Town of Yorktown are hereby designated as depositories for the Town of Yorktown:

JP Morgan Chase
1975 Commerce Street
Yorktown Heights, New York 10598

PCSB Bank
2002 Commerce Street
Yorktown Heights, NY 10598

Signature Bank
1C Quaker Ridge Road
New Rochelle, NY 10804

and be it

FURTHER RESOLVED, that Matthew J. Slater, Supervisor of the Town of Yorktown, is hereby authorized, pursuant to Town Law Section 29(2), to act on behalf of the Town of Yorktown with said banks, and be it

FURTHER RESOLVED, that the above-named banks are hereby required to provide a surety bond or pledge securities when applicable as required by Town Law Section 64(1) and General Municipal Law Section 10, and be it

FURTHER RESOLVED, that the following banks are designated depositories for the following officers of the Town of Yorktown:

JP Morgan Chase, Yorktown Heights, New York:
Justice Raniolo Account
Justice Cohen Pierson Account
Joint Bail Account - Justice Cohen Pierson & Justice Raniolo

RESOLVED, that the Town Board hereby grants blanket authority to sign contracts for the Town, without the necessity of express advance approval by the Town Board to the Supervisor in the event the contract involves any expenditure of not more than \$12,500, not to exceed \$50,000 in any calendar year and is limited to one year in duration and be it

FURTHER RESOLVED, that this blanket authorization shall remain in effect until amended.

RESOLVED, that pursuant to Paragraph A of Subdivision 1, of Section 142 of the Highway Law, as last amended, the Town Superintendent of Highways is hereby authorized to purchase equipment, tools and implements without prior approval of the Town Board in an amount not to exceed \$7,000.00.

RESOLVED, that the official newspapers for the Town of Yorktown are hereby designated to be the Yorktown News and the Journal News.

RESOLVED, that the following meeting dates and times of this Town Board are approved and will start at 6:00 PM (Executive Sessions). Televised Town Board Meetings will begin at 7:30 PM for Regular Meetings and Work Session Meetings unless otherwise noted and shall be as follows:

January 4	Organizational Meeting	(televised at 7:30 PM)
January 11	Work Session	(televised at 7:30 PM)
January 18	Regular Meeting	(televised at 7:30 PM)
January 25	Work Session	(televised at 7:30 PM)
February 1	Regular Meeting	(televised at 7:30 PM)
February 8	Work Session	(televised at 7:30 PM)
February 15	Regular Meeting	(televised at 7:30 PM)
February 22	Work Session	(televised at 7:30 PM)
March 1	Regular Meeting	(televised at 7:30 PM)
March 8	Work Session	(televised at 7:30 PM)
March 15	Regular Meeting	(televised at 7:30 PM)
March 22	Work Session	(televised at 7:30 PM)
April 5	Regular Meeting	(JCHM Library 7:30 PM taped- next day airing)
April 12	Work Session	(televised at 7:30 PM)
April 19	Regular Meeting	(televised at 7:30 PM)
April 26	Work Session	(televised at 7:30 PM)
May 3	Regular Meeting	(televised at 7:30 PM)
May 10	Work Session	(televised at 7:30 PM)
May 17	Regular Meeting	(televised at 7:30 PM)
May 24	Work Session	(televised at 7:30 PM)
June 7	Regular Meeting	(televised at 7:30 PM)
June 14	Work Session	(televised at 7:30 PM)
June 21	Regular Meeting	(televised at 7:30 PM)
July 5	Regular Meeting	(outdoor site, 6:00 PM taped - next day airing)
July 12	Work Session	(televised at 7:30 PM)
July 19	Regular Meeting	(televised at 7:30 PM)
July 26	Work Session	(televised at 7:30 PM)
August 2	Regular Meeting	(outdoor site, 6:00 PM taped - next day airing)
August 9	Work Session	(televised at 7:30 PM)
September 6	Regular Meeting	(televised at 7:30 PM)
September 13	Work Session	(televised at 7:30 PM)
September 20	Regular Meeting	(televised at 7:30 PM)
September 27	Work Session	(televised at 7:30 PM)
October 11	Work Session	(televised at 7:30 PM)

October 18	Regular Meeting	(televised at 7:30 PM)
October 25	Work Session	(televised at 7:30 PM)
November 1	Regular Meeting	(televised at 7:30 PM) (subject to change)
November 15	Regular Meeting	(televised at 7:30 PM)
November 22	Work Session	(televised at 7:30 PM)
December 6	Budget Hearing	(televised at 6:30 PM)
December 13	Work Session	(televised at 7:30 PM)
December 20	Regular Meeting	(televised at 7:30 PM)

FURTHER RESOLVED, that the Town Board will meet with its Department Heads to review their budgets on November 3 and November 4 and be it

FURTHER RESOLVED, that the Town Board will hold its regular Budget Hearing at 6:30 PM on December 6, 2022, and be it,

FURTHER RESOLVED, the Town of Yorktown will hold its Annual Record Management Inventory on February 10 and February 11 and be it,

FURTHER RESOLVED, that Special Meetings shall be called and held in conformance with Section 62 of the Town Law and Article 7 of the Public Officers Law.

Slater, Diana, Esposito, Haughwout, Lachterman Voting Aye
Resolutions adopted.

Supervisor Matthew Slater announced his personal appointments as follows:

Mrs. Jenna Belcastro as the Executive Assistant to the Supervisor.

Councilman Thomas P. Diana as Deputy Supervisor to serve during the absence or inability of the Supervisor to act, or while the office of Supervisor is vacant, pursuant to Section 42 of the Town Law.

Supervisor Slater also appointed the following Liaisons to various boards, committees and commissions:

Liaison to the ABACA:	Councilman Ed Lachterman
Liaison to the Accessibilities: Committee:	Supervisor Matt Slater
Liaison to the Advanced Life Support Commission:	Councilwoman Luciana Haughwout
Liaison to the Arts and Culture Committee:	Councilman Sergio Esposito
Liaison to the Cable TV Committee:	Councilman Sergio Esposito
Liaison to the Climate Smart Communities Task Force:	Supervisor Matt Slater
Liaison to the Community Housing Board:	Councilman Sergio Esposito
Liaison to the Conservation Board:	Councilman Tom Diana
Liaison to the Economic and Business Revitalization Committee:	Councilman Tom Diana
Liaison to the Fire Prevention Advisory Board:	Councilman Tom Diana
Liaison to the Food Security Task Force:	Councilwoman Luciana Haughwout
Liaison to the Group Home Site Selection Advisory Committee:	Councilman Tom Diana
Liaison to the Industrial and Commercial Incentive Board:	Councilman Sergio Esposito
Liaison to the Heritage Preservation Commission:	Councilwoman Luciana Haughwout
Liaison to the Library Board of Trustees:	Supervisor Matt Slater
Liaison to the Local History Advisory Committee:	Town Clerk Diana Quast
Liaison to the Local Waterfront Revitalization Committee:	Councilwoman Luciana Haughwout
Liaison to the Open Space Committee:	Councilman Sergio Esposito
Liaison to the Parks and Recreation Commission:	Councilwoman Luciana Haughwout
Liaison to the Planning Board:	Councilman Sergio Esposito
Liaison to the School Districts:	Supervisor Matt Slater
Liaison to the Senior Advisory Committee:	Councilman Ed Lachterman
Liaison to the Teen Center Board:	Councilman Ed Lachterman
Liaison to the Traffic Safety Advisory Committee:	Councilman Tom Diana
Liaison to the Tree Conservation Advisory Commission:	Councilman Tom Diana
Liaison to the Veterans Advisory Committee:	Councilman Ed Lachterman
Liaison to the Zoning Board of Appeals:	Councilwoman Luciana Haughwout

The Town Board accepted the Monthly Reports from the following departments:

Building Department Reports for December 2021
Finance Department Reports for December 2021
Receiver of Taxes Reports for December 2021
Town Clerk Reports for December 2021

Supervisor Slater: again welcome Councilwoman Luciana Haughwout and Councilman Sergio Esposito. We wish everyone a very happy 2022, and looking forward to a very productive and exciting year.

ADJOURN

Upon motion made by Councilman Diana, seconded by Councilwoman Haughwout, the Town Board meeting was adjourned.

DIANA L. QUAST, TOWN CLERK
CERTIFIED MUNICIPAL CLERK
TOWN OF YORKTOWN