



# Town of Yorktown

*Office of the Town Clerk Diana L. Quast*

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## **FINAL TOWN BOARD MEETING AGENDA**

**Tuesday, November 15, 2022**

**Spadaccia Meeting Room**

**363 Underhill Avenue, Yorktown, NY 10598**

### **6:30 PM EXECUTIVE SESSION**

A motion will be made to go into Executive Session to discuss the following item(s):

Litigation and Negotiations

Town Attorney

### **7:30 PM TELEVISED TOWN BOARD MEETING**

1. PLEDGE OF ALLEGIANCE
2. MOMENT OF SILENCE
3. INTRODUCTIONS
4. REPORT FROM TOWN SUPERVISOR MATTHEW J. SLATER
5. REPORTS FROM TOWN COUNCIL
6. REPORT FROM HIGHWAY SUPERINTENDENT
7. POET LAUREATE  
John McMullen
8. PERSONNEL

**Appoint Thomas Fonte to the position of Park Groundskeeper in the Parks & Recreation Department**

BE IT RESOLVED, that Thomas Fonte is hereby appointed to the civil service title, Park Groundskeeper, job class code 0288-05, within the Parks & Recreation Department, effective November 21, 2022, to be paid from Yorktown CSEA Salary Schedule A, Group 10, Step 1 which is \$55,903.00 annually;

BE IT RESOLVED, that this appointment is subject to a probationary period of not less than 12 weeks, commencing on the first date of appointment on November 21, 2022.

**Appoint Nicholas Titka to Motor Equipment Operator in the Highway Department**

BE IT RESOLVED, that Nicholas Titka, is hereby appointed Motor Equipment Operator, job class code 0427-02, within the Highway Department, effective November 21, 2022, to be paid from Yorktown CSEA Salary Schedule A, Group 10, Step 2 which is \$58,918.00 annually;

BE IT FURTHER RESOLVED, that this appointment is subject to a probationary period of no more than 12 weeks, commencing on the first date of appointment on November 21, 2022.

**Appoint Brianna Marji to contingent permanent Office Assistant (auto systems) in the Building Department**

BE IT RESOLVED, that Brianna Marji, Intermediate Clerk, will have her Civil Service status change from probationary to permanent effective November 16, 2022.

BE IT RESOLVED, that Brianna Marji is hereby appointed contingent permanent to the civil service title, Office Assistant (auto systems), job class code 0750-01, from Eligible List No. 02-140, effective November 21, 2022, to be paid at the rate set forth in Yorktown CSEA Salary Schedule A-1, Group 8, Step 1, which is \$54,717.00 annually,

BE IT FURTHER RESOLVED, that this appointment is subject to a probationary period of no more than 12 weeks, commencing on the first date of appointment on November 21, 2022.

9. **COURTESY OF THE FLOOR**

10. **DISCUSSION**  
Par 3 Golf Course

11. **RESOLUTIONS**  
**From the Assessor**

**Authorize the Supervisor to sign Retainer Agreement for Appraisal Services for the Jefferson Valley Mall**

Resolved, that the Supervisor is authorized to sign a Retainer Agreement with Emminger, Newton, Pigeon, Magyar, Inc., for Appraisal Services for the Mall at Jefferson Valley located at 650 Lee Blvd for a cost not to exceed \$25,000.

From Buildings and Maintenance

**Award Bid for the Furnishing and Installation of Heat Pumps at Town Hall**

WHEREAS the Town Board authorized the Building Maintenance General Foreman to advertise for competitive bid for the furnishing and installation of heat pumps at Town Hall; and

WHEREAS invitation to bid for this project was duly advertised; and

WHEREAS said bids were accepted and opened and read aloud on November 10, 2022, with the bid amounts summarized as follows:

<b><u>Name of Bidder</u></b>	<b><u>Cost for Heat Pumps</u></b>
S&L Plumbing & Heating	\$383,000
Clean Air Quality Service	\$335,435
Tribeca Air Conditioning	\$322,500
Peak Performance & Service	\$277,450
GLP & Sons, Inc.	\$238,000

THEREFORE, BE IT RESOLVED that, upon the recommendation of the Building Maintenance General Foreman, Philip Marino, the bid for the furnishing and installation of heat pumps at Town Hall is hereby awarded to GLP & Sons, Inc., the lowest bidder.

BE IT FURTHER RESOLVED the Comptroller is authorized to process the following budget transfer to Town Buildings capital project for this award:

From:	A1002	General Fund – Fund Balance	\$238,000
To:	HV5031	Town Buildings Capital Project	\$238,000

From the Finance Department

**Authorize Budget Transfer for Completion of Air Conditioning System at the Albert A. Capellini Cultural Center**

Resolved, authorize the Comptroller to process the following transfer to complete work for the air conditioning system at the Albert A Capellini Community and Cultural Center as per bid awarded by Town Board resolution August 22, 2022

From:			
A1990.499.1	General Fund – Contingency Capital	\$75,000	

To:			
HV5031	Town Buildings Capital Project	\$75,000	

**Authorize Comptroller to pay Joseph Lewis the cash value of unused time as of date of retirement**

Be It Resolved, that the Town Board hereby authorizes the Town Comptroller to pay Joseph Lewis the cash value of unused time as of his date of retirement:

Rate of Pay:	\$42.5415			
Sick	378.125 hours @	50%	=	189.06 hours
	189.06 hours	x	\$42.5415	=\$ 8,042.90
Vacation	15.00 hours	x	\$42.5415	=\$ 638.13
Personal	18.50 hours	x	\$42.5415	=\$ 787.02
Longevity				
	\$1,750 / 261 days = \$6.73 per day			
	5/19/22 – 10/27/22 = 116 days	116 days x \$6.73 =	\$	780.68
Total				\$10,248.73

Be It Further Resolved, that the Comptroller is hereby authorized to transfer funds for the purpose of this payout at retirement as follows:

From:	SW8340.101 Water Salary	\$ 9,468.05
	SW8340.106 Water Longevity	\$ 780.68
To:	SW8340.108 Water Lump Sum Payments	\$10,248.73

**Authorize Comptroller to process the following Budget Transfer for the Town Hall Entrance Renovation**

Resolved, that the Comptroller is hereby authorized to process the following budget transfer:

From:	General Fund – Fund Balance	\$278,000.00
To:	Capital Project – Town Hall Entrance Renovation (HS)	\$278,000.00

for payment to A DeVito & Sons, Inc for renovations to the Town Hall entrance as per bid awarded September 13, 2022.

**Authorize Comptroller to process the following Budget Transfer for the Highway Department**

Resolved, that the Comptroller is hereby authorized to process the following budget transfer:

From:	Highway – Fund Balance	\$9,279.06
To:	Capital Project – Highway Garage Improvement (HR)	\$9,279.06



From the Engineering Department

**Approve additional funds be transferred for the purchase of various chemicals for the operation of the Yorktown Heights Water Pollution Control plant**

WHEREAS, additional funds are required to purchase various chemicals for the operation of the Yorktown Heights Water Pollution Control plant for the remainder of the 2022 budget year, NOW, THEREFORE BE IT

RESOLVED, that \$52,000 is transferred from the Yorktown Sewer District fund balance to YS.8130.0456 Chemical Supply line.

From the Parks and Recreation Department

**Award Bid for Roofing at the Parks and Recreation Building located at Downing Park**

Whereas, invitation to bid for Roofing for the Parks Department Building located at Downing Park, was duly advertised, and

Whereas said bids were received and opened at 11:00am on the 10th day of November 2022, now therefore be it,

Resolved, that upon the recommendation of the Supt. of Parks & Recreation, the bid be and is hereby awarded to the lowest bidder whom fully complied with the bid document, Precision Roofing Inc., for the installation of the roof as outlined in the specifications within bid.

Be it further resolved that the Comptroller is authorized to process the following budget transfer to transfer funds to capital project for this award:

From:	A1990.499.1	General Fund – Capital Contingency	\$48,480
To:	HV5031	Town Buildings Capital Project	\$48,480

**Authorization to Sign Agreement with Musco Sports Lighting for Sports Lighting at Downing Park Baseball Fields**

BE IT RESOLVED, that the Supervisor is authorized to sign an agreement with Musco Sports Lighting LLC to purchase sports lighting for the Downing Park Baseball Fields in the amount of \$185,000 (New York State Sourcewell Contract #071619-MSL).

**Authorize Budget Transfer for Parks Equipment**

Resolved, the Comptroller is authorized to process the following budget transfer:

From:	A1002	General Fund – Fund Balance	\$175,000
		(to be offset by ARPA revenue)	
To:	A7310.0110	Temp Help	\$10,000
To:	A7110.201	Parks – Equipment	\$185,000

**Authorize Supervisor to sign the Sparkle Lake Dam Safety Annual Certification**

Resolved, the Supervisor is authorized to sign the Sparkle Lake Dam Safety Annual Certification to be submitted to the New York State Department of Environmental Conservation.

From the Planning Department

**Authorize Advertisement for Professional Consulting Services for Historic Properties, Structures, and Landscapes**

Resolved, the Town Clerk is authorized to advertise for Professional Consulting Services to support the Town Board and Planning Board on development applications, development proposals, long and short-term planning projects and other related efforts as it pertains to the issue of historic properties, structures, and landscapes.

From the Police Department

**Authorize Town Clerk to advertise Bid for Police Department Unmarked Vehicle Purchase**

NOTICE IS HERE GIVEN that sealed bids will be received by the Town Clerk, Town of Yorktown, Westchester County, NY until 11:00 A.M. on December 2, 2022 at Town Hall, 363 Underhill Avenue, Yorktown Heights, N.Y. 10598 for Police Department Unmarked Vehicle Purchase or equivalent.

**Authorize Supervisor to sign the following change orders for the Police Department Boiler Replacement Capital Project**

Be It Resolved, that the Supervisor is authorized to sign the following change orders for the Police Department boiler replacement capital project awarded to Peak Performance as per December 7, 2021 Town Board resolution:

Change Order #1	Compression Tank Replacement	\$ 4,777.50
Change Order #2	Butterfly Valve (5) Replacement / Installation	\$ 3,500.00
Change Order #3	Draft Inducer Installation	\$ 4,265.00
Total		\$12,542.50

Be It Further Resolved, that the Comptroller is authorized to process the following transfer:

From: A1990.499.1	Contingency – Capital	\$12,542.50
To: HV5031	Town Buildings Capital Project	\$12,542.50

From the Town Board

**Authorize the Town Clerk to advertise a public hearing for Homeland Towers, LLC for a wetland permit for proposed construction of a wireless telecommunications facility at Hill Boulevard, Jefferson Valley**

NOTICE IS HERE GIVEN that a public hearing will be held by the Town Board, Town of Yorktown, Westchester County, New York, at the Town Hall, 363 Underhill

Avenue, Yorktown Heights, New York 10598 on the 20<sup>th</sup> day of December 2022 at 7:30 o'clock PM, or as soon thereafter as the same can be heard to consider a wetland permit application submitted by Homeland Towers, LLC for proposed construction of a telecommunications facility at Hill Boulevard, Jefferson Valley.

12. MONTHLY REPORTS

Finance Department  
Town Clerk

13. ADJOURN

DIANA L. QUAST, TOWN CLERK  
MASTER MUNICIPAL CLERK  
TOWN OF YORKTOWN

**Americans with Disabilities Act:** If you need special assistance to participate in a Town meeting or other services offered by this Town, please contact the Town Clerk's office, (914) 962-5722, x210. Assisted listening devices are available at all meetings.

**\*\*\*AGENDAS ARE SUBJECT TO CHANGE\*\*\***