



**Town of Yorktown**  
*Office of the Town Clerk Diana L. Quast*

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**FINAL TOWN BOARD**  
**MEETING AGENDA**

Spadaccia Meeting Room, Town Hall  
363 Underhill Avenue, Yorktown, NY 10598  
December 6, 2022

**2023 PRELIMINARY BUDGET PUBLIC HEARING**

**5:30 PM EXECUTIVE SESSION**

A motion will be made to go into Executive Session to discuss the following item(s):

Personnel

Police Department

Town Attorney

Negotiations and Litigation

**6:30 PM TELEVISED TOWN BOARD MEETING**

1. PLEDGE OF ALLEGIANCE
2. MOMENT OF SILENCE
3. NATIONAL PEARL HARBOR REMEMBRANCE DAY – December 7, 2022
4. 2023 PRELIMINARY BUDGET PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that the preliminary budget of the Town of Yorktown, Westchester County, NY for the fiscal year beginning January 1<sup>st</sup>, 2023 has been completed and filed in the office of the Town Clerk of the said Town at the Town Hall, 363 Underhill Avenue in Yorktown Heights, in the said Town where it is available for inspection by any interested person during regular office hours of the Town Clerk beginning November 14, 2022, and

FURTHER NOTICE IS HEREBY GIVEN, that the Town Board of said Town of Yorktown will meet and hold a public hearing thereon at the Town Hall, 363 Underhill Avenue, in the said Town, on the 6<sup>th</sup> day of December, 2022 at 6:30 o'clock PM, or as soon thereafter as the same can be heard, and that at such hearing any person shall be heard in favor of or against the preliminary budget as compiled for or against any items

therein contained, and

The 2023 Preliminary Proposed General Budget totals \$65,413,170 representing an increase of \$2,244,099 from the 2022 Adopted Budget with the following salaries of the elected officials:

Supervisor -	\$124,361
Councilman (4) -	\$ 20,566
Town Clerk -	\$107,878
Superintendent of Highways -	\$135,880
Town Justice (2) -	\$ 41,000

5. PERSONNEL

**Reappoint John Kincart to the Board of Assessment Review Committee**

BE IT RESOLVED, that John Kincart is hereby reappointed as a member of the Board of Assessment Review Committee for a five-year term expiring September 30, 2027.

**Appoint Sean Murphy to the Tree Conservation Advisory Committee**

RESOLVED, that Sean Murphy is hereby appointed to serve as a member of the Tree Conservation Advisory Committee for a three-year term from December 6, 2022 through December 5, 2025.

**Authorize Supervisor to sign an extension to the employment agreement with the Chief of Police Robert Noble**

RESOLVED, that the Supervisor is authorized to sign an extension to the employment agreement with the Chief of Police Robert Noble for 2025.

**Accept resignation received from Philip Klein from the Highway Department**

Accept resignation received from Philip Klein from the Highway Department effective December 5, 2022.

6. RESOLUTIONS

**Waive Fees for use of a room(s) at the Albert C. Capellini Community and Cultural Center by the Chabad of Yorktown for two hours on December 18, 2022 in the amount of \$228.00**

RESOLVED, at the request of Chabad of Yorktown, the Town board hereby authorizes the use of room 121 at the Albert A. Capellini Community & Cultural Center for 2 hours on Sunday, December 18, 2022. The Town Board waives the rental and overtime fees of \$228.00.

**Approve tuition reimbursement for college courses to be taken by Police Officer Timothy Curtin - January – February 2023**

WHEREAS, the Yorktown Police Department would like to reimburse P.O. Timothy Curtin for courses he would like to take, on-line at Wilmington University, towards his Master's Degree in Homeland Security.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Yorktown hereby authorizes the Town Comptroller to pay the January-February 2023 tuition for Police Officer Timothy Curtin upon the satisfactory completion of said courses, in the amount of \$1,536.00 plus text books fees.

**Approve tuition reimbursement for college courses to be taken by Police Officer Timothy Curtin - March – April 2023**

WHEREAS, the Yorktown Police Department would like to reimburse P.O. Timothy Curtin for courses he would like to take, on-line at Wilmington University, towards his Master's Degree in Homeland Security.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Yorktown hereby authorizes the Town Comptroller to pay the March-April 2023 tuition for Police Officer Timothy Curtin upon the satisfactory completion of said courses, in the amount of \$1,536.00 plus text books fees.

**Authorize Comptroller to process the following Budget Transfer for the Water Department**

BE IT RESOLVED, that the Town Comptroller is hereby authorized to make the following budget transfer:

Transfer \$25,000 from the Water Department Equipment Vehicle line (SW.8340.0201.0002) to the Water Department Overtime line (SW.8340.0105) to cover the overtime expenses to year end.

**Authorize Bid for the Purchase of a Combination Single Engine Sewer Cleaner with Positive Displacement Vacuum System Mounted on a Heavy Duty Truck Chassis for the Highway Department**

NOTICE IS HERE GIVEN that sealed bids will be received by the Town Clerk, Town of Yorktown, Westchester County, NY until 11:00 A.M. on Thursday, December 29, 2022 at the Town Hall, 363 Underhill Avenue, Yorktown Heights, N.Y. 10598 for the Purchase of a Combination Single Engine Sewer Cleaner with Positive Displacement Vacuum System Mounted on a Heavy Duty Truck Chassis for the Highway Department.

**Authorize Bid for Stone, Gravel, Concrete Materials for the Highway Department**

NOTICE IS HERE GIVEN that sealed proposals will be received by the Town Clerk, Town of Yorktown, Westchester County, NY until 11:00 A.M. on December 29, 2022 at the Town Hall, 363 Underhill Avenue, Yorktown Heights, N.Y. 10598 for Stone, Gravel, and Concrete Materials for the Highway Department.

**Authorize the following Managerial Employees vacation buy outs:**

Whereas, the Town Board on December 18, 2012 adopted a resolution clarifying the benefits provided to department heads and other managerial and professional employees holding office titles not covered by the Town's CSEA contract,

Whereas, the Town Board wishes to provide certain additional benefits to the Managerial Employees, as permitted pursuant to General Municipal Law 92(1),

Whereas, at the option of the Managerial Employee, he may buy back the cash equivalent of up to five (5) days of his unused vacation leave balance at any time in a calendar year by written notice to the Town Board and Town Comptroller at least two (2) weeks before the date of requested disbursement, but not later than December 15,

Whereas, the Comptroller has confirmed the available balances, now

NOW THEREFORE BE IT RESOLVED, the Town Board approves the following Managerial Employees vacation buy outs:

<u>Name</u>	<u>Buyout days</u>
Barbara Korsak	5
Sandrine Nseng	5
Pat Caporale	5
Noreen O'Driscoll	5
Kim Penner	5
James Martorano	5
Yolanda Vazquez	5
Daniel Ciarcia	5
Maura Weissleder	5
Maria Ricci	5
Margaret Gspurning	5
John Landi	5
Jenna Belcastro	5

ADJOURN MEETING

DIANA L. QUAST, TOWN CLERK  
MASTER MUNICIPAL CLERK  
TOWN OF YORKTOWN

Dated: December 6, 2022