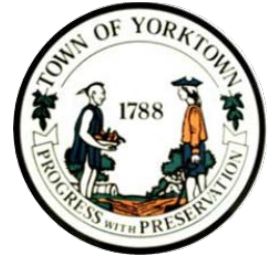




Town of Yorktown

Office of the Town Clerk
Diana L. Quast



FINAL TOWN BOARD MEETING AGENDA

FEBRUARY 20, 2024

Spadaccia Meeting Room

Underhill Avenue, Yorktown, NY 10598

6:30 PM EXECUTIVE SESSION

The Town Board may move into Executive Session to discuss personnel and/or litigation matters.

7:30 PM TOWN BOARD MEETING

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MOMENT OF SILENCE
4. INTRODUCTIONS
5. REPORT FROM DEPUTY SUPERVISOR EDWARD LACHTERMAN
6. REPORTS FROM TOWN OFFICIALS
7. REPORT FROM NYS ASSEMBLY DISTRICT 94
Assemblyman Matthew Slater
8. POET LAUREATE
John McMullen
9. OPEN FLOOR FOR PUBLIC COMMENT
10. PERSONNEL

Authorize Deputy Supervisor to execute an agreement with the Civil Services Employees Association, concerning the pay scale for the position of temporary Water Maintenance Foreperson

RESOLVED, the Deputy Supervisor is authorized to execute an agreement with the Civil Services Employees Association, Local 1000 AFSCME, AFL-CIO, Westchester County Local 860, CSEA Unit 9181, concerning the pay scale for the position of temporary Water Maintenance Foreperson.

Appoint Teresa Delaney to the position of Assessment Clerk in the Assessor's Office

BE IT RESOLVED, that Teresa Delaney is hereby appointed provisionally as an Assessment Clerk, job class code 0089-01, effective March 4, 2024, to be paid from Yorktown CSEA Salary Schedule

A-1, Group 10, Step 1, which is \$63,251.00 annually with benefits, such as, sick days, personal days, and floating holidays to follow the CSEA agreement,

BE IT RESOLVED, contingent upon successful completion of a drug test,

BE IT RESOLVED, that Teresa Delaney will report to work at the Assessors' Office, on March 4, 2024 and this date will be used as the first date of employment;

BE IT FURTHER RESOLVED, probationary time for provisional hires adheres to Civil Service Law updated September 2023.

Appoint Carla Esposito to the position of Office Assistant (auto systems) in the Building Department

BE IT RESOLVED, that Carla Esposito of Yorktown Heights, NY, is hereby appointed probationary Office Assistant (auto systems) job class code 0750-01, from Eligible List No. 02-140, effective February 21, 2024 to be paid from Yorktown CSEA Salary Schedule A1, Group 8, Step 2, which is \$60,800.00 annually, and

BE IT FURTHER RESOLVED, that this appointment is subject to a probationary period of not less than 12 nor more than 52 weeks, commencing on the first date of appointment on December 11, 2023 in the same title as per NYS Legislation.

Appoint Nicholas Fasce to the position of Senior Automotive Mechanic in the Central Garage

BE IT RESOLVED, that Nicholas Fasce is hereby promoted as a Senior Automotive Mechanic, job class code 0484-02, effective February 26, 2024, in the Central Garage Department to be paid from Yorktown CSEA Salary Schedule A, Group 13, Step 1 which is \$70,849.00 annually with benefits, such as, sick days, personal days, and floating holidays to follow the CSEA agreement;

BE IT FURTHER RESOLVED, that this appointment is subject to a probationary period of not less than 12 nor more than 52 weeks, commencing on the first date of appointment on February 26, 2024.

Appoint Anthony Verde to the position of Automotive Mechanic in the Central Garage

BE IT RESOLVED, that Anthony Verde of Mahopac, NY, is hereby appointed Automotive Mechanic, job class code 0481-02, effective March 11, 2024 to be paid from Yorktown CSEA Salary Schedule A, Group 12, Step 1 which is \$67,644 annually,

BE IT RESOLVED, contingent upon successful completion of a drug test and reference checks,

BE IT RESOLVED, that Anthony Verde will report to work at the Central Garage Department on March 11, 2024, and this date will be used as the first date of appointment,

BE IT FURTHER RESOLVED, that this appointment is subject to a probationary period of not less than 12 nor more than 52 weeks, commencing on the first date of appointment on March 11, 2024.

11. **DISCUSSION ITEM**

Wetland Permit 3167 Lincoln Drive

12. RESOLUTIONS

From the Engineering Department

Authorize Comptroller to process the following Budget Transfer for the Sewer Department

RESOLVED, that the Comptroller is authorized to transfer \$15,000.00 from Yorktown Sewer (OS.9901.0904) to Maintenance and Repair Pump Station (OS.8130.0462), and, be it further

RESOLVED, that \$2,000.00 be transferred from Yorktown Sewer (OS.9901.0904) to Alarm Service (OS.8130.0421).

From the Parks and Recreation Department

Amend Resolution 65 of 2024 authorizing Deputy Supervisor to execute an agreement with Site Design Consultants in an amount not to exceed \$5,000.00 for the provision of on-call engineering consultant services

RESOLVED, that the Deputy Supervisor is authorized to execute an agreement with Site Design Consultants in an amount not to exceed \$5,000.00 for the provision of on-call engineering consultant services in connection with the Granite Knolls Sports Complex. The term of the agreement shall cover January 1, 2022 through December 31, 2023.

From the Planning Department

Authorized Deputy Supervisor to execute a contract with Gregory Dietrich Preservation Consulting for the purpose of providing historic & cultural resource planning services on an as needed basis

WHEREAS, the Town Board of the Town of Yorktown has solicited proposals for historic & cultural resource planning services for the Town; and

WHEREAS, the Town received proposals from the following prospective consultants:

Gregory Dietrich Preservation Consulting
New York, N.Y.

Historical Perspectives, Inc.
Westport, Conn.

Thaler Reilly Wilson Architecture & Preservation, LLP
Albany, N.Y.

WHEREAS, the proposals of all of the respondents were reviewed to determine the qualifications of each respondent, their understanding of the scope of work, the appropriateness of their proposed schedules, and the adequacy of their proposed cost proposals for the required services; and

WHEREAS, the Town Board desires to enter into an agreement with Gregory Dietrich Preservation Consulting to perform historic & cultural resource planning services on individual project proposals, on an as needed basis, and

BE IT HEREBY RESOLVED, that the Deputy Supervisor of the Town of Yorktown is hereby authorized to execute a contract with Gregory Dietrich Preservation Consulting for the purpose of providing historic & cultural resource planning services on an as needed basis for individual project proposals, the costs thereof to be determined for each project pursuant to a schedule of hourly rates provided within each agreement; and be it further

RESOLVED, that the costs, where applicable, shall be charged to, and borne by, each individual projects' applicant or sponsor.

Authorize Gregory Dietrich Preservation Consulting to Perform a Cultural Resource Review for the Proposed Underhill Farm Project

WHEREAS, the Planning Board of the Town of Yorktown desires to have a cultural resource review of the proposed Underhill Farm Project located at 370 Underhill Avenue in Yorktown Heights, also known as Section 48.06, Block 1, Lot 30 on the Town of Yorktown Tax Map; and

WHEREAS, Gregory Dietrich Preservation Consulting., a historic resource consulting firm, has entered into an agreement with the Town of Yorktown to provide these services on an on-call basis which was authorized by the Town Board by resolution on February 20, 2024; and

WHEREAS, Gregory Dietrich Preservation Consulting. has submitted a proposal dated February 16, 2024 to perform a cultural resource review pursuant to said on-call agreement for an amount not to exceed \$6,200.00; now therefore

BE IT RESOLVED, that the Deputy Supervisor of the Town of Yorktown is hereby authorized to engage Gregory Dietrich Preservation Consulting. under the on-call agreement with the Town of Yorktown for the purpose of reviewing the cultural resources for the Underhill Farm project, in an amount not to exceed \$6,200.00 for this review, and that the total cost shall be reimbursed by the applicant as part of the cost of the application's review.

From the Town Attorney

Authorize Deputy Supervisor to enter into a Restrictive Covenant Agreement with Underhill Soundview, LLC

RESOLVED, the Deputy Supervisor is authorized to enter into a Restrictive Covenant Agreement with Underhill Soundview, LLC, concerning the property at 370 Underhill Avenue Yorktown Heights, New York, Tax Map of the Town of Yorktown as Section: 48.06 Parcel: 1 Lot: 30 ("Property"), where Underhill Soundview, LLC agrees that: (a) the Main Building shall not be demolished without the written consent of the Town Board; (b) except as set forth in the Site Plan (as may be amended from time to time by the Planning Board), the Property's stone wall on Underhill Avenue and N.Y.S. Route 1181 (and its associated gates and pillars), entry drive and pond, shall not be modified or demolished without the written approval of the Town Board; and (c) any rehabilitation of the Main Building shall be subject to written approval of the Planning Board of the Town of Yorktown.

From the Town Clerk's Office

Authorize Town Clerk and Deputy Town Clerk to attend the 2024 International Institute of Municipal Clerks Region One Annual Meeting and Training Conference

Whereas, sufficient funds exist in the Town Clerk's conference/training line to cover the cost of expenses, including lodging and conference, now

Therefore, Be It Resolved, that the Town Clerk and Deputy Town Clerk have permission to attend the 2024 International Institute of Municipal Clerks Region One Annual Meeting and Training Conference to be held in Springfield, Massachusetts from March 24-26, 2024.

Authorize Supervisor to sign a Service Agreement with Granicus, Inc. to provide webcasting services to the Town of Yorktown

RESOLVED, that the Deputy Supervisor is authorized to sign a Service Agreement with Granicus Inc. to provide webcasting services to the Town of Yorktown for a period of 12 months beginning March 17, 2024 ending March 16, 2025 at a cost of \$10,595.73

Authorize Town Clerk to advertise a Bid for the Rehabilitation of the Pickleball Courts at Granite Knolls Sports and Recreation Complex

Resolved, that the Town Clerk is authorized to advertise a Bid for the Rehabilitation of the Pickleball Courts at Granite Knolls Sports and Recreation Complex.

Approve extension of services and fee schedule for recording and cablecasting services for Tom Sciangula

Resolved, effective January 1, 2024, the following fees will be paid to Tom Sciangula for recording and cablecasting services:

Town Board Meetings and Town Board Work Sessions	\$225.00
Planning Board Meetings	\$225.00
Zoning Board Meetings	\$200.00
Senior Advisory Board Meetings	\$200.00
All other meetings held in Boardroom	\$200.00
Yorktown Supervisor Show	\$125.00
Town Board Meetings held outside of Boardroom	\$300.00

Approve extension of services for Cary Vigilante for Broadcasting Services

Resolved, the Town Board extends the services of Cary Vigilante for broadcasting services from January 1, 2024 through December 31, 2024 at a rate of \$550.00 per month.

From the Water Department

Authorize Deputy Supervisor to execute an agreement with NCI Emergency Response Answering Service for the year 2024

BE IT RESOLVED, the Town Board authorizes the Deputy Supervisor to execute an agreement with NCI Emergency Response Answering Service for the year 2024 at the yearly amount of \$1,634.00 for the Yorktown Consolidated Water District.

13. **ADJOURN MEETING**

A motion will be made to adjourn the Town Board meeting.

Dated: February 20, 2024

DIANA L. QUAST, TOWN CLERK
MASTER MUNICIPAL CLERK
TOWN OF YORKTOWN