Meeting of the Town Board, Town of Yorktown held on January 17, 2017 at the Town Hall, 363 Underhill Avenue, Yorktown Heights, New York 10598.

Present: Michael J. Grace, Supervisor

Vishnu V. Patel, Councilman Gregory M. Bernard, Councilman Thomas P. Diana, Councilman Edward Lachterman, Councilman

Also Present: Diana L. Quast, Town Clerk

Michael McDermott, Town Attorney

#### TOWN BOARD MEETING

Supervisor Michael Grace called the meeting to order.

#### PLEDGE OF ALLEGIANCE

Supervisor Grace led the salute to the flag.

#### **MOMENT OF SILENCE**

A moment of silence was observed in honor of our men and women serving in the Armed Forces.

### <u>APPROVE AND RATIFY AGREEMENT WITH ROBERT NOBLE – CHIEF OF POLICE RESOLUTION #020</u>

Upon motion made by Councilman Lachterman, seconded by Councilman Diana,

Be It Resolved, the Agreement between the Town of Yorktown and Robert M. Noble dated September 6<sup>th</sup>, 2016 is hereby ratified and approved and the Town Board approves the funding for such Agreement; and

Be It Further Resolved, that the Town Supervisor is authorized to execute the Agreement for the period from September 6, 2016 through December 31, 2017 that is consistent with the terms of the Agreement.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

#### **PRESENTATION**

Chief of Police Robert Noble presented Eric DeBartolo and Sergio Esposito from the Yorktown Chamber of Commerce with a Certificate of Appreciation for the Chamber's generous donation of the DJI Inspire One Drone to the Yorktown Police Department. The drone will help the police in cases of missing persons, burglaries, etc. Once the department gets the license, training for police officers will be scheduled.

Eric DeBartolo stated how honored and please the Chamber is to be able to support the Police Department in such a way. He mentioned that the Chamber is not just about the businesses in town, but helping to serve the residence as well. Sergio Esposito also expressed his admiration for the Yorktown Police Department.

Councilman Patel asked the Chief who would be responsible for the drone and he was told that Detective Tausz, who is already experienced in working with drones, will be taking an operator test and then train other personnel in the police department.

Councilman Bernard also mentioned how the Police Department also reached out to local businesses recently to educate them regarding scams, i.e., MoneyGrams, Grandparent Scams, etc.

Chief Noble also presented a Certificate of Appreciation to Doug Dickan of Valley Towing & D&B Collision who has serviced the Police Department's motorcycles at no charge. He has been very generous in providing other services to the department which the Chief was, at this time, not at liberty to discuss.

Chief Noble also announced new Police Officers:

Officer John Battista, a lifelong Yorktown resident, graduated from SUNY Cortland with a Bachelor's Degree in Physical Education and was a member of the Physical Education Honor Society. He worked as a physical education instructor in P.S. 42 in the Bronx before being hired by the Yorktown Police Department on January 6, 2017. Officer Battista thanked Supervisor Grace, the Town Board, and members of the Police Department for the honor and opportunity to serve on the force. He also thanked his parents for their support.

Officer Daniel Curtis, a lifelong Yorktown resident, and a longtime volunteer for the Boys and Girls Club, graduated from SUNY Oneonta with a Bachelor's Degree in Criminal Justice. He began his law enforcement career with the New York City Department of Environmental Protection Police in 2015. Officer Curtis transferred to the NYPD in July 2016. On December 21, 2016, he was hired by the Yorktown Police Department and is currently on patrol with the Field Training Program. He is very active in local volunteer sports programs and charitable events. Officer Curtis thanked Supervisor Grace, the Town Board, and members of the Police Department for the honor and opportunity to serve on the force. He also thanked his friends, family, and parents for their support.

Officer James Hannigan, a graduate of Lakeland High School, attended SUNY Albany and Westchester Community College, and then joined the U.S. Army Reserves. While in the Reserves, Officer Hannigan was a military police officer. In 2013, he joined the NYPD in the 52<sup>nd</sup> Precinct. He joined the Yorktown Police Department in December 2016 and is now training with the Field Training Program. Officer Hannigan thanked Supervisor Grace, the Town Board, and members of the Police Department for the honor and opportunity to serve on the force.

Chief Noble thanked the Town Board for their continued support of the Yorktown Police Department.

DURING REPORTS TO THE TOWN, Supervisor Grace announced that the Town was awarded two grants. One is a \$2,470,000 grant to redo the culvert at Hill Boulevard over to the tributary at Barger Brook. This will be slated for late this year/early next year. Town Engineer Michael Quinn said that this is a 95% match so that the Town will only need to pay for the remaining 5%. The other grant is \$820,000 under the 2016 Bridge New York Program for the bridge from Veterans Road over the Hallocks Mill Brook. This is funded 100%. Supervisor Grace thanked the Town Engineer Michael Quinn, and Highway Superintendent David Paganelli for their efforts in securing these grants. Supervisor Grace also mentioned that the Town met with the DEC who are in support of the Town going ahead with the sewering of the remaining properties in the Hallocks Mill area. There may be potential funding available for this project, as well as possible subsidies for homeowners for the sewer hookup. Next week, there will be letters going out to the homeowners in this area in order to get feedback on their interest in the sewer hookup.

<u>DURING REPORTS FROM THE TOWN COUNCIL</u>, Councilman Diana announced that the Quality of Life Committee is requesting resumes from residents for membership. The Committee will be looking for one community member, one alternate member, and a service organization such as the Elks, American Legion, Lions, etc. The term of office will be three years, and one councilperson will act as Chairperson. A secretary will also be elected. Resumes should be submitted to Mary Capoccia.

Councilman Bernard announced that the focus of the Town Board in the upcoming year will be on infrastructure projects. Residents of the Mohegan area will be receiving letters regarding replacement of the wall on Mohegan Avenue where it runs parallel to the lake. This will cause a shutdown of the road for a period starting in June after school is out on summer break.

Councilman Patel said he was honored to have invited members of the Yorktown High School's AP Physics class to tour the IBM facility in Yorktown. They had the opportunity to see the new computer and Think labs, and the quantum computing machine. He thanked IBM and the teachers at the high school for their contributions.

Councilman Lachterman wanted to announce that the Senior Advisory Committee would be meeting this coming Friday, January 20<sup>th</sup> at 1:30 at the YCCC and any senior is welcome to

attend. He also mentioned that on Sunday, February 5<sup>th</sup> at 2:00 pm the American Legion Post #1009 will hold the Service of the Four Chaplains.

### <u>APPOINT WATER MAINTENANCE WORKER GRADE II – WATER DEPARTMENT JEFF BAUMEISTER</u>

**RESOLUTION #021** 

Upon motion made by Councilman Bernard, seconded by Councilman Diana,

BE IT RESOLVED, that Jeffrey P. Baumeister of Mohegan Lake, NY, is hereby appointed promotional to the civil service title, Water Maintenance Worker Grade II, job class code 0620-01, from Eligible List No. 62-012, within the Water Department, effective January 23, 2017, to be paid at the rate set forth in Yorktown CSEA Salary Schedule A, Group 10, Step 3 which is \$54,327.00 annually,

BE IT FURTHER RESOLVED, that this appointment is subject to a probationary period of not less than 12 nor more than 52 weeks, commencing on the first date of appointment on January 23, 2017.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

### APPOINT HEAVY MOTOR EQUIPMENT OPERATOR – HIGHWAY DEPARTMENT NICHOLAS BERNARD

RESOLUTION #022

Upon motion made by Councilman Diana, seconded by Councilman Lachterman,

BE IT RESOLVED, that Nicholas M. Bernard, is hereby appointed Heavy Motor Equipment Operator, job class code 0429-02, within the Highway Department, effective January 23, 2017 to be paid from Yorktown CSEA Salary Schedule A, Group 12, Step 1 which is \$56,469.00 annually;

BE IT FURTHER RESOLVED, that this appointment is subject to a probationary period of not less than 12 nor more than 52 weeks, commencing on the first date of appointment on January 23, 2017.

Grace, Patel, Diana, Lachterman Voting Aye Bernard Recused himself Resolution adopted.

### APPROVE TRANSFER FROM BUILDING MAINTENANCE DEPARTMENT TO HIGHWAY DEPARTMENT - KIERAN CARNEY RESOLUTION #023

Upon motion made by Councilman Bernard, seconded by Councilman Diana,

BE IT RESOLVED, that Kieran Carney is hereby transferred from the Building Maintenance Department to the Highway Department as a Laborer, job class code 0425-05, effective January 30, 2017, with no change in salary.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

#### <u>APPOINT STOCK CLERK TO THE HIGHWAY DEPARTMENT- ANGELA CAVALLO</u> RESOLUTION #024

Upon motion made by Councilman Bernard, seconded by Councilman Diana,

BE IT RESOLVED, that Angela Cavallo is hereby appointed Provisional Stock Clerk, job class code 0198-01, in the Highway Department, effective January 23<sup>rd</sup>, 2017, to be paid at the rate set forth in Yorktown CSEA Salary Schedule A, Group 8, Step 1 which is \$44,561.00 annually,

BE IT RESOLVED, contingent upon successful completion of a drug test and reference checks.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

### ADVERTISE PUBLIC HEARING TO CONSIDER AMENDING SITE PLAN FOR 714 SAW MILL RIVER ROAD – RICCIARDELLA, LEGRAND GROUP, LLC RESOLUTION #025

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

NOTICE IS HEREBY GIVEN, that a public hearing will be convened by the Town Board, Town of Yorktown, Westchester County, New York at 363 Underhill Avenue, Yorktown Heights, New York 10598 on the 7<sup>th</sup> day of February, 2017 at 7:30 PM, or as soon thereafter as the same can be heard, to consider the request from Teddy Ricciardella, LeGrand Group, LLC to amend a previously approved site plan containing one building with four two-bedroom apartments and a separate stand-alone garage and storage building. The property owner is now proposing to convert a portion of the existing garage/storage building into a one-bedroom apartment. Approval has been obtained to expand the existing septic system to accommodate the additional one bedroom apartment.

A copy of the proposed Amended Site Plan is on file in the office of the Town Clerk, at the said Town Hall, where the same may be inspected during regular office hours.

The Proposed Local Law may also be viewed on the Town Website at www.yorktownny.org.

All persons in interest and citizens may be heard at the public hearing to be held as aforesaid.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

## ADVERTISE PUBLIC HEARING TO CONSIDER ADDING A NEW CHAPTER ENTITLED BUSINESS IMPROVEMENT EXEMPTION LAW RESOLUTION #026

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

NOTICE IS HEREBY GIVEN, that a public hearing will be convened by the Town Board, Town of Yorktown, Westchester County, New York at 363 Underhill Avenue, Yorktown Heights, New York 10598 on the 21<sup>st</sup> day of February, 2017 at 7:30 PM, or as soon thereafter as the same can be heard, to consider adding a new Chapter to the Code of the Town of Yorktown entitled "BUSINESS IMPROVEMENT EXEMPTION LAW" which would pursuant to New York State Real Property Tax Law §485-b authorize a partial exemption from certain real property taxation for commercial, business or industrial property constructed, altered, installed or improved subsequent to the effective date of this local law within the Town of Yorktown.

A copy of the proposed Local Law is on file in the office of the Town Clerk, at the said Town Hall, where the same may be inspected during regular office hours.

The Proposed Local Law may also be viewed on the Town Website www.yorktownny.org

All persons in interest and citizens may be heard at the public hearing to be held as aforesaid.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

## AWARD BID FOR ANNUAL MAINTENANCE AND EMERGENCY ON-CALL SERVICE FOR BOILERS, BURNERS AND FURNACES RESOLUTION #027

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

WHEREAS, invitation to bid for the Town of Yorktown Annual Maintenance and Emergency On-Call Service for Boilers, Burners and Furnaces for a two (2) year agreement with the Town, with two (2) one (1) year extensions at the Town's option, was duly advertised, and

WHEREAS, said bids were received and opened on the 13<sup>th</sup> day of January 2017, with the bid amounts for the above-referenced project summarized as follows:

<u>Bidder</u> <u>Amount</u>

JFJ Fuel, Inc. \$11,990.00 Annual Maintenance of Town Boilers, Burners,

705-707 Nepperhan Avenue and Furnaces

Yonkers, NY 10703 \$150.00 per 1<sup>st</sup> hour of Emergency On-Call Services

\$95.00 each additional hour of Emergency On-Call

Services

HRR Industries, Inc. \$7,850.00 Annual Maintenance of Town Boilers, Burners,

568 North Main St. Suite 206 and Furnaces

Brewster, NY 10509 \$110.00 per 1<sup>st</sup> hour of Emergency On-Call Services

\$110.00 each additional hour of Emergency On-Call

Services

Peak Performance & \$8,500.00 Annual Maintenance of Town Boilers, Burners

Service Inc.

and Furnaces \$110.00 per 1<sup>st</sup> hour of Emergency On-Call Services

Peekskill, NY 10566 \$110.00 each additional hour of Emergency On-Call

Services

Clean Air Quality \$73,906.00 Annual Maintenance of Town Boilers, Burners

Services, Inc. and Furnaces

161 Brady Avenue

28 Roma Orchard Rd

Hawthorne, NY 10532 \$260.00 per 1<sup>st</sup> hour of Emergency On-Call Services

\$220.00 each additional hour of Emergency On-Call

Services

WHEREAS, pursuant to Town Code Chapter 78, the Town may accept a bid from other than the lowest bidder on the basis of best value;

WHEREAS, the Town determines that the bid of Peak Performance & Services, Inc. satisfies the criteria for best value in that Peak Performance & Service Inc. is in close proximity to the Town reducing the response time for the Town's needs in filling the bid requirement's, the lowest bidder is located in Brewster, NY and Peak Performance & Services Inc. is located in Peekskill, NY, and

WHEREAS, the Town deems Peak Performance & Service Inc. will provide the highest quality while being the most cost efficient due to its close proximity, maintenance staff and quality of craftsmanship, now

THEREFORE, BE IT RESOLVED, the Town awards the bid to Peak Performance & Services Inc. for the Town's Annual Maintenance and Emergency On-Call Service for Boilers, Burners, and Furnaces in the amount of \$8,500.00 and \$110.00 per 1<sup>st</sup> hour of Emergency On-Call Services and \$110.00 each additional hour of Emergency On-Call Services.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

### AWARD BID FOR ANNUAL MAINTENANCE AMD EMERGENCY ON-CALL SERVICE FOR BOILERS, BURNERS AND FURNACES AT THE YCCC RESOLUTION #028

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

WHEREAS, invitation to bid for the Annual Maintenance and Emergency On-Call Services for Boiler, Burner and Furnace located at Yorktown Community & Cultural Center (YCCC), 1974 Commerce Street, Yorktown Heights, NY 10598 for a two (2) year agreement with the Town, with two (2) one (1) year extensions at the Town's option, was duly advertised, and

WHEREAS, said bids were received and opened on the 13<sup>th</sup> day of January 2017, with the bid amounts for the above-referenced project summarized as follows:

Peak Performance & Service Inc. \$3,200.00 Annual Maintenance for YCCC Boiler,

28 Roma Orchard Rd Burner and Furnace

Services \$120.00 per 1<sup>st</sup> hour of Emergency On-Call

Peekskill, NY 10566 \$120.00 each additional hour of Emergency On-Call

Services

RESOLVED, that upon the recommendation of the Building Maintenance/Human Resource Specialist, Margaret Gspurning, the bid for the Annual Maintenance and Emergency On-Call Services for YCCC Boiler, Burner and Furnace be and is hereby awarded to Peak Performance & Service Inc., the lowest responsible bidder.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

### <u>APPROVE CONFERENCE ATTENDANCE FOR 2017 D.A.R.E OFFICER TRAINING SESSION – POLICE DEPARTMENT</u> RESOLUTION #029

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

Whereas, sufficient funds exist in the Police Department Training line to cover the cost of expenses, including lodging and conference;

Now, Therefore, Be It Resolved that Police Officer Brian Mundy and Police Officer Robert Pavletich have permission to attend the 2017 New York D.A.R.E. Officer Training Session that will be held in Montour Falls, New York, from January 16-27, 2017.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

# APPROVE CONFERENCE ATTENDANCE FOR NEW YORK STATE GOVERNMENT FINANCE OFFICERS ASSOCIATION ANNUAL CONFERENCE AND TRAINING MEETING - FINANCE DEPARTMENT

RESOLUTION #030

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

Whereas, sufficient funds exist in the Comptroller Training line to cover the cost of expenses, including lodging and conference;

Now, Therefore, Be It Resolved that Patricia Caporale, Gennelle MacNeil and Sandra Serrano have permission to attend the 2017 New York State Government Finance Officers Association annual conference / training to be held in Albany, New York March 28, 2017 through March 31, 2017.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

## APPROVE CONFERENCE ATTENDANCE FOR THE NEW YORK STATE ASSOCIATION OF TOWNS ANNUAL CONFERENCE AND TRAINING MEETING RESOLUTION #031

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

Whereas, sufficient funds exist in the Assessor's Training line to cover the cost of expenses, including lodging and conference;

Now, Therefore, Be It Resolved that Sole Assessor Kim Adams Penner has permission to attend the 2017 New York State Association of Towns Annual Conference and Training Meeting to be held in New York City February 19-22, 2017.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

### APPROVE CONFERENCE ATTENDANCE FOR THE NEW YORK STATE ASSOCIATION OF TOWNS ANNUAL CONFERENCE AND TRAINING MEETING RESOLUTION #032

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

Whereas, sufficient funds exist in the Town Clerk's Training line to cover the cost of expenses, including lodging and conference;

Now, Therefore, Be It Resolved that Town Clerk Diana L. Quast has permission to attend the 2017 New York State Association of Towns Annual Conference and Training Meeting to be held in New York City February 19-22, 2017.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

## APPROVE CONFERENCE ATTENDANCE FOR NEW YORK STATE TOWN CLERK'S ASSOCIATION ANNUAL CONFERENCE AND TRAINING MEETING – TOWN CLERK DIANA L. QUAST

**RESOLUTION #033** 

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

WHEREAS, sufficient funds exist in the Town Clerk's Training line to cover the cost of expenses, including lodging and conferences;

Now, Therefore, Be It Resolved that Town Clerk Diana L. Quast has permission to attend the 2017 New York State Town Clerks Association Annual Conference and Training Meeting to be held in Rochester, New York April 23-26, 2017.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

#### APPROVE CONFERENCE ATTENDANCE FOR THE 2017 POOL AND SPA CONFERENCE – PARKS AND RECREATION DEPARTMENT RESOLUTION #034

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

Whereas, the Superintendent of Parks and Recreation has requested permission for two employees to attend the Pool and Spa Conference held in Atlantic City in January 2017, and Whereas, sufficient funds exist in the Parks Training line, and

Whereas, the Department Head has deemed it beneficial to the Town to have these employees attend the training seminars;

Now, Therefore, Be It Resolved, the following employees have permission to attend the 2017 Pool and Spa Conference in Atlantic City, NJ on January 23rd through January 25<sup>th</sup>, 2017. Expenses, including lodging and food, are expected to total approximately \$500. Additionally, said employees have permission to take a town vehicle to this conference.

Employees attending: Andrew Cerrato, Maintenance Mechanic Repair Guido Parks, Maintenance Mechanic Repair Todd Orlowski, Superintendent

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

## APPROVE RENEWAL OF AAA CARTING AND RUBBISH REMOVAL, INC. FOR COMMERCIAL GARBAGE LICENSE FOR 2017 RESOLUTION #035

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

RESOLVED, that AAA Carting and Rubbish Removal, Inc. be and is hereby granted renewal of their Garbage License to service commercial properties in the Town of Yorktown for the year 2017.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

### APPROVE RENEWAL OF BETTER CARTING SERVICES, INC. FOR COMMERCIAL GARBAGE LICENSE FOR 2017

RESOLUTION #036

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

RESOLVED, that Better Carting Services, Inc. be and is hereby granted renewal of their Garbage License to service commercial properties in the Town of Yorktown for the year 2017.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

## APPROVE RENEWAL OF SANI-PRO DISPOSAL CORP. D/B/A SUBURBAN CARTING CO. FOR COMMERCIAL GARBAGE LICENSE FOR 2017 RESOLUTION #037

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

RESOLVED, that Sani-Pro Disposal Corp. d/b/a Suburban Carting Co. be and is hereby granted renewal of their Garbage License to service commercial properties in the Town of Yorktown for the year 2017.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

## APPROVE RENEWAL OF WINTER BROTHERS HAULIING OF CONNECTICUT, LLC FOR COMMERCIAL GARBAGE LICENSE FOR 2017 RESOLUTION #038

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

RESOLVED, that Winter Brothers Hauling of Connecticut, LLC be and is hereby granted renewal of their Garbage License to service commercial properties in the Town of Yorktown for the year 2017.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

### <u>AUTHORIZE PURCHASE OF TABLETS TO REPLACE COMPUTERS IN POLICE DEPARTMENT VEHICLES</u>

RESOLUTION #039

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

Whereas the Town of Yorktown Police Department obtained quotes for the purchase of tablets to replace computers currently used in Police vehicles as follows:

Patrol PC Rhino Tablet New Jersey Contract #A81300 T0106 Patrol PC	\$4,472.00 \$3,755.00	
Internal 2D Imaging Scanner New Jersey Contract #A81300 T0106 Patrol PC	\$ \$	395.00 353.00
Rugged Backlit Keyboard New Jersey Contract #A81300 T0106 Patrol PC	\$ \$	217.00 194.00

On Dash Mount (Universal)

New Jersey Contract #A81300 T0106 \$ 605.00 Patrol PC \$ 537.00

Whereas the following compatible equipment is necessary to mount and operate the tablets in the police vehicles:

Locking Cradle	\$ 244.00
Windows 10 license	\$ 209.00
LTE Internal Cellular Wireless Modem	\$ 445.00
Right Angle Connector Kit	\$ 45.00
Shipping	\$ 80.00

Therefore, Be It Resolved that the Town Board hereby authorizes the Yorktown Police Department to purchase tablets and compatible equipment from Patrol PC as follows:

Three (3) Tablets at \$5,862.00 for a total cost of \$17,586.00

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

### AUTHORIZE SUPERVISOR TO SIGN AN AGREEMENT WITH AHA CONSULTING TO PROVIDE WEB HOSTING MAINTENANCE AND SUPPORT SERVICES RESOLUTION #040

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

BE IT RESOLVED that the Town Supervisor is authorized to sign an agreement with AHA Consulting, Inc. to provide web hosting, maintenance and support services for the Town's website for 2017 and 2018 in the amount of \$3,000.00 per year.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

### AUTHORIZE SUPERVISOR TO SIGN AN AGREEMENT WITH SHAW, PERELSON, MAY AND LAMBERT, LLP TO PROVIDE LEGAL SERVICES FOR TAX CERTIORARIS RESOLUTION #041

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

BE IT RESOLVED that the Town Supervisor is authorized to sign a retainer letter with Shaw, Perelson, May and Lambert, LLP to provide legal services for tax certiorari matters for 2017.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

# <u>AUTHORIZE SUPERVISOR TO SIGN A PROFESSIONAL SERVICES AGREEMENT WITH D&B ENGINEERS AND ARCHITECTS, P.C. FOR MS-4 GENERAL PERMIT REPORTING AND COMPLIANCE</u>

RESOLUTION #042

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

#### WHEREAS,

The Town Engineer solicited proposals for professional services for the following scope of work: (1) prepare the MS4 annual report under the NYSDEC General Permit for Stormwater Discharges, (2) prepare an interim progress report under the town stormwater management program described above, (3) provide additional services related to stormwater best management practices, in-field training and various documentation to support the Town-wide program.

In accordance with the Town of Yorktown procurement procedures, proposals were solicited from three (3) firms that had the in-house expertise and expressed interest in providing professional services. The firms that provided written proposals were D&B Engineers and Architects P.C, GHD Consulting Services, Inc., and WSP Parsons Brinckerhoff.

In the professional opinion of Town Engineer, D&B Engineers and Architects P.C. provided the best overall proposal and the lowest cost to the Town.

The proposal for services to be provided by D&B Engineers and Architects P.C. as described above will be for a contract amount of \$15,500 broken down as follows: lump sum all-inclusive amount of \$5,500 for Tasks 1 & 2; a \$10,000 allowance for Task 3 to be billed at standard hourly billing rates and shall only be authorized upon written directive of the Town Engineer.

NOW, THERFORE BE IT RESOLVED, that the Town Board authorizes the Town Supervisor to sign a Professional Services Agreement with D&B Engineers and Architects P.C. for the scope of work as described in preceding section and the not-to-exceed amount of \$15,500.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

### <u>AUTHORIZE PURCHASE OF PORTABLE TV SEWER CAMERA FOR THE YORKTOWN HEIGHTS WATER POLLUTION PLANT</u>

#### RESOLUTION #043

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

#### WHEREAS:

The Yorktown Heights Water Pollution Control Plant requests the purchase of the following pipeline camera: Cues Model MP + portable television camera system with all standard equipment plus the following accessories: (1) Pro-scount centering ball, and (2) centering ball 6-inch mini-camera. Includes shipping & handling costs.

The package includes 200-feet of cabling and is of the "push-camera" technology, that will particularly effective when work is being performed in residential areas and in locating buried sewer laterals that will installed decades ago.

The total price for the equipment system described above is \$12,464.50. Note: The Town obtained contract pricing from Atlantic Machinery Inc. via the NJPA (National Joint Powers Alliance) bid system of which the Town of Yorktown is a participating member. The corresponding award number through the New York State Office of General Services is PGB-22792.

The Department will use available funds for the purchase, however we need the Town Comptroller to make the following 2017 budget transfers:

a. \$12,464.50 from YS8130.201 Equipment to YS8130.201.1 Capital Equipment

NOW, THEREFORE BE IT RESOLVED, the Town Board authorizes the purchase of a portable television sewer camera (with associated budget transfer indicated above). The total purchase amount shall be \$12,464.50 from Atlantic Machinery Inc. in accordance with the contract bid price.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

### APPROVE TOWN ENGINEER TO OVERSEE BUILDING DEPARTMENT AND STIPEND RESOLUTION #044

Upon motion made by Councilman Lachterman, seconded by Councilman Bernard,

Whereas, the individual serving as full time Building Inspector vacated the position effective September 10, 2016, and

Whereas, until such time as a successor is named it is important to have one individual in charge to render technical, operational and administrative decisions, and

Whereas, the Town Board has determined that it wishes to have the Town Engineer assume the responsibilities until such time as a replacement is made, now,

Be It Resolved, for the period from January 23, 2017 through July 24, 2017, Town Engineer Michael Quinn is hereby authorized to perform the tasks of the Building Inspector, and

Be It Further Resolved, in return for the performance of the duties of the Building Inspector, Michael Quinn shall receive a personal stipend of \$1,250.00 per month.

Grace, Patel, Bernard, Diana, Lachterman Voting Aye Resolution adopted.

#### MONTHLY REPORTS

The Town Board accepted the Monthly Reports from the Building Department and the Receiver of Taxes for December 2016.

DURING COURTESY OF THE FLOOR, The following people spoke:

Susan Siegel, resident, asked if the bid for the Hallocks Mill Sewer District would include the pump station upgrade, the sewer extensions, and the changeover from the Chelsea Station or will these all be done separately? She also asked how many Peekskill homes are involved that are now going to take capacity in the Hallocks Mill plan over those residents in Hallocks Mill area who have been waiting to join the sewer district. She also wanted to know if the LED sign that was proposed by the Chamber of Commerce at a previous worksession would be subject to ABACA approval and a sign permit.

Upon motion made by Supervisor Grace, seconded by Councilman Lachterman, Courtesy of the Floor was closed.

Supervisor Grace responded that no homes in the Peekskill District will supercede those in the Hallocks Mill area who have been waiting. He restated that DEC was very supportive of the project. How much will be included in the bid will also depend on financing. The sign that the Chamber proposed will help clean up the numerous signs that are located in the area of Route 118 and 202. It will not require ABACA approval; only the Town Board's approval. There will be access to public information, and some commercial advertising that will help pay for the operation of the sign.

#### <u>ADJOURN</u>

Upon motion made by Councilman Bernard, seconded by Councilman Patel, the Town Board meeting was adjourned.

Diana L. Quast, RMC, Town Clerk Town of Yorktown