

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the Refuse and Recycling Department in the Town of Yorktown is interested in starting a comprehensive Textile Recovery Program to reduce the municipal waste stream and lower the Town's costs while providing its residents with a convenient and environmentally sound textile waste disposal option.

REQUESTS FOR PROPOSALS from qualified parties will be received until 2:00 PM on Monday, August 11, 2014 in the Office of the Town Clerk, Town Hall, 363 Underhill Avenue, Yorktown Heights, New York 10598.

ALICE E. ROKER
Town Clerk
Town of Yorktown

RFP – Textile Recovery Program

July 2014

Town Contact: Kim Angliss-Gage, Recycling Coordinator
(914) 245-4438; Kima@Yorktownny.org

The Refuse & Recycling Department of the Town of Yorktown (population 36,000), located in northern Westchester County, New York, is interested in starting a comprehensive Textile Recovery Program. The purpose is to reduce the municipal waste stream and lower the Town's costs while providing its residents with a convenient and environmentally sound textile waste disposal option.

It is envisioned that the Refuse & Recycling Department will provide curbside collection of used textiles in clear plastic bags from its residents, and then transfer the filled bags to a stationary collection pod and/or container (owned by the contractor) that will be sited on Town-owned property. The contractor will also provide three to five standard-sized used clothing bins to be placed on other Town-owned properties for residents to directly deposit textiles.

The successful contractor will compensate the Town of Yorktown for the use of public property (franchise). The fee will be based on the weight of the collected used textiles, a monthly rental, a combination of the two, or any other basis that is acceptable to the Town.

The successful contractor will be required to:

1. Provide a turnkey program at no-cost to the Town of Yorktown.
2. Furnish a tamper-proof stationary heavy gauge metal collection pod and/or container, approximately 20 cubic yard capacity that will be placed in a predetermined location, behind the Refuse & Recycling Department, 2279 Crompond Road, Yorktown Hts., New York.
3. Furnish three (3) to five (5) standard heavy gauge metal and tamper-proof used clothing bins, to be sited on predetermined Town-owned properties in the Town of Yorktown.
4. Empty the collection pod and used clothing bins on a scheduled and/or on-call basis and provide transportation of all material deposited in the pod and bins.
5. Provide collection reports detailing the weight of collected textiles from the main pod and used clothing bins, and compensate the Town of Yorktown, on a monthly basis, the contracted amount based on the weight of used textiles.
6. Own, maintain and insure all collection units. Maintenance shall include, but not be limited to, fresh paint, legible signage and general upkeep to maintain community standards.
 - a. No third-party advertising will be permitted on any of the containers.

7. Remove the collection units no later than 15 days after the termination of the contract.

The successful firm may be required to:

1. Furnish a bond guaranteeing the removal of the containers.
2. Provide checkable references of other customers, including municipal customers with similar programs. Prior New York State municipal experience is preferred but not required.

PROPOSAL QUESTIONNAIRE

Name of Firm: _____

Address of local office: _____

Telephone: _____ Contact: _____

1. In addition to answering the listed questions, please present your proposal (attach additional sheets if necessary) for providing suitable containers to hold used Textiles and then compensate the Town of Yorktown, based on the weight of the collected materials.

NON-COLLUSIVE BIDDING CERTIFICATION

Made pursuant to Section 103-d of the General Municipal Law of the State of New York.

By submission of this bid, Bidder and each person signing on behalf of Bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his or her knowledge and belief:

1. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other Bidder or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by Bidder and will not knowingly be disclosed by Bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A bid shall not be considered for award nor shall any award be made where (1) (2) and (3) above, have not been complied with; provided, however, that if in any case Bidder cannot make the foregoing certification, Bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefore. Where (1) (2) and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

Dated: _____

Bidder: _____
(Legal name of person, firm or corporation)

By: _____
(Signature)

(Please Print Name)

(Title)

State of New York)
County of _____)ss.:

On the ____ day of _____ in the year 200__ before me, the undersigned, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

(Notary Public)