

**INVITATION TO BID
PUMP STATION UPGRADE PROGRAM
WALDEN WOODS PS AND JEFFERSON VALLEY PS
TOWN OF YORKTOWN, NEW YORK**

Sealed proposals will be received by the **Town Clerk** of the Town of Yorktown, Westchester County, **New York, at the Town Hall, 363 Underhill Avenue, Yorktown Heights, New York, until 11:00 A.M., on Wednesday, November 2nd, 2016 for the Pump Station Upgrade Program, Walden Woods PS and Jefferson Valley PS, Bid #16-5.**

Bids will be received for the following:

- Contract No. 1 – General
- Contract No. 2 – Electrical
- Contract No. 3 – HVAC

A mandatory pre-bid inspection will be held at 10 a.m. on October 19, 2016 at the Yorktown Sewer Plant, 2200 Greenwood Street, Yorktown Heights, New York. Representatives of the Owner and Engineer will be present to discuss the Project. Bidders are required to attend and sign the attendance sheet.

The work is part of the Pump Station Upgrade Program project and consists of constructing, complete with all equipment and accessories, one submersible pump station with above-grade enclosure (Walden Woods) and rehabilitation of the Jefferson Valley Pump Station in accordance with the Bidding Documents heretofore prepared by GHD Consulting Services.

Plans, Specifications and standard proposals for the work proposed may be obtained at the office of the Town Clerk at said Town Hall upon cash or certified check in the amount of **ONE HUNDRED DOLLARS (\$100.00)**. Said fee will **not** be refunded and will be used to defray costs of printing plans and specifications.

Bids shall be made on the separate Bid Proposal Forms and must be accompanied by a Bid Bond acceptable to the Town or a Certified Cashier's Check drawn on a solvent bank in the amount of not less than 10% of total amount of the Bid. Checks should be made payable to the Town of Yorktown, New York, and are to be held by the Town of Yorktown as a guarantee for the proper execution and delivery of Contract and Bonds to secure the faithful performance thereafter. In default of such execution and delivery of Contract and Bonds, the amount of the deposit represented by the check shall be forfeited to and retained by the Town of Yorktown as liquidated damages.

The bidder assumes the risk of any delay in the mail or in the handling of mail by the employees of the Town of Yorktown. Whether sent by mail or means of personal delivery, the bidder assumes the responsibility for having bids in on the time and the place specified above.

The Town of Yorktown reserves the right to waive any informalities in the bids, to reject any or all bids and reserves the right to accept that bid which it deems most favorable to the interests of the Town of Yorktown. No bidder may withdraw his bid within sixty (60) days after the actual date of the opening thereof.

If mailed, sealed proposals must be addressed in care of the Town Clerk at the above address.

Bid documents may also be obtained on the Town of Yorktown's website at www.yorktownny.org and www.EmpireStateBidSystem.com.

The Contract Documents may also be examined at the following locations:

GHD Consulting Services Inc.
One Remington Park Drive
Cazenovia, NY 13035

Office of Town Clerk
363 Underhill Avenue
Yorktown Heights, NY 10598

All questions shall be submitted to the Town Clerk, 363 Underhill Avenue, Yorktown Heights, NY 10598 or by email at dquast@yorktownny.org. The subject heading for all e-mails shall be: **Town of Yorktown Pump Station Upgrade Program Walden Woods and Jefferson Valley**

Questions must be submitted in writing to the Town Clerk not less than seven (7) business days before the bid opening date.

Bidders shall review and acknowledge all Addenda on the Bid Forms.

DIANA L. QUAST
Town Clerk
Town of Yorktown