



**TOWN OF YORKTOWN**  
363 Underhill Avenue, P.O. Box 703  
Yorktown Heights, NY 10598

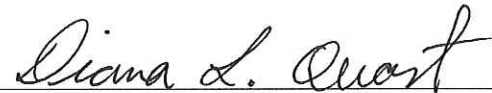
This is a resolution adopted by the Town Board of the Town of Yorktown at its regular meeting held on Tuesday, October 10, 2017.

**WHEREAS:**

- A. The Town currently has an agreement in place for sludge and grease removal services at the Yorktown Heights Water Pollution Control Facility that expires on 10/13/17.
- B. The Agreement was originally awarded on 10/14/14 to Fred Cook Inc. and then extended for two (2) additional one-year periods. There were no additional options to extend, therefore the Town advertised for new bid prices.
- C. The scope of work for this agreement will include the following:
  1. Pumping, removal and disposal of liquid sludge from the Yorktown Heights Water Pollution Control Plant and from Town-owned wastewater pumping stations, Estimated Quantity per Year: 26,000 gallons. The unit price bid was \$.13 per gallon (same price as the current agreement).
  2. Pumping, removal and disposal of liquid grease from the Yorktown Heights Water Pollution Control Plant, Town-owned wastewater pumping stations and/or Town sewer lines, Estimated Quantity per Year: 18,000 gallons. The unit price bid was \$.20 per gallon (same price as the current agreement).
  3. During some maintenance activities and during emergency system breaks, the Town will request the presence of a vehicle and operator to remove sludge and grease if needed. During these times, Town will pay a standby rate for vehicle/operator to be on site in case services are needed (30-minute max. response time during emergencies). The unit price bid was \$165 per hour (slight increase from the \$160 per hour in the current agreement).
  4. The Yorktown Heights Water Pollution Control Plant has two (2) sludge digesters and one (1) sludge storage tank that need periodic removal of contents for cleaning, repair and/or maintenance. The unit price bid was \$.41 per gallon (slight increase from the \$.38 per gallon in the current agreement).

- D. The Town procurement policy was followed for the public bid advertisement. Documents were also posted electronically on Empire State Bid System where they were downloaded by nine (9) contracting firms. Although only one bid was received, the prices bid are the same or only slightly higher than the previous unit price contract.
- E. In the professional opinion of the Town Engineer, the prices bid are fair and reasonable. The Town has a long standing relationship with Fred Cook Inc. and we have been very satisfied with their past performance.
- F. The Department will use available funds for the purchase order under cost code YS.8130.460.2 Sludge Removal. Note: Work under Task #4, removal of digester contents, has not been budgeted for 2017 and the work would only be done if sufficient funding is put in place for 2018 and/or 2019.

NOW, THEREFORE BE IT RESOLVED, the Town Board authorizes the Town Supervisor to sign an Agreement with Fred Cook Inc. for the scope of work as described in the preceding section for the Not-to-Exceed Amount of \$63,390.00.



Diana L. Quast, RMC, Town Clerk

Date: October 11, 2017

To: Fred Cook, Inc.

cc: Michael Grace, Town Supervisor  
Patricia Caporale, Town Comptroller  
Michael McDermott, Town Attorney  
Michael Quinn, Town Engineer  
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